

Hemphill County Hospital District
Board of Directors Meeting

December 18, 2019

Members

Cory Pittman, Board President
Christy Francis, CEO and Board Secretary
Colby Leach
Sharon Carr
Karen Gullett

Administration

Bob Ericson, Chief Financial Officer
Debra Sappenfield, Chief Clinical Officer

Directors and Coordinators

Melissa Eagan, Executive Assistant
Kelsey Haley, Informatics Nurse and Quality Director
Katelyn Booze, Director of Nursing
Rich Henkel, HCHD EMS Director
Jacob Clifton, EMS
Ashley Morales, Home Care Service Director
Terrell Thomas, Edward Abraham Memorial Home Administrator
Robbie Powell, Lab Director
Weldon Allison, Plant Operations Director
Vanessa Gonzalez, EVS/Dietary Director
Pam Guillen, CFP Director
Mayci Savard, RN

Guests

Cathy Ricketts, Canadian Record
Chris Cole, Action Pact

I. Call to Order

Cory Pittman called the meeting to order at 5:00 pm in the HCH Board Room and offered the opening Prayer.

II. Approval of Minutes

Minutes from November 17th were presented. MOTION MADE by Karen Gullett to approve the minutes presented as written, seconded by Colby Leach and carried to approve.

III. Public Comment

Let the record reflect no public comment was made.

IV. Medical Staff Reports

Debra Sappenfield presented the Medical Staff Report. See attached.

V. Administrative/Financial Reports

Mesa View –Bob stated the census is holding steady. Financials and statistics were presented by Bob Ericson.

Nursing Home –Terrell Thomas stated the census is at 30. Financials and statistics were presented by Bob Ericson.

Hospital –Christy Francis informed the board that the Board of Directors Election will take place on May 2, 2020. The first day to file for a place on the ballot is January 15th. The deadline to file for a position on the board is February 14th at 5:00PM. This year, Sharon Carr and Karen Gullett are up for election. Christy stated the Worker's Compensation renewal came back \$18,000 less than the previous year. The Hospital District also receives 8% premium refund from THIE. Financials and statistics were presented by Bob Ericson.

Canadian Family Physicians Clinic- Financials and Statistics were presented by Bob Ericson.

Harvester Health and Wellness Clinic- Financials and Statistics were presented by Bob Ericson.

VI. Old Business

Nursing Home Construction Update- Chris Cole presented a brief update to the board. Chris stated the foundation will be poured for two of the four buildings. Chris and his team met with the city and the civil engineer who oversees the town of Canadian's waterline. Chris stated they will have an additional cost of \$75,000 due to having to change the original water line plans.

VII. New Business

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: New line of Service-Cosmetic Injections- Mayci presented the cosmetic injection and fillers. See attached. MOTION WAS MADE BY Sharon Carr to approve as presented, seconded by Karen Gullett and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Purchase In- Lab Sleep Study Equipment- Debra Sappenfield presented the In-Lab Sleep Study Equipment. See attached. MOTION WAS MADE BY Colby Leach to approve as presented, seconded by Karen Gullett and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Policy and Procedure Updates for Harvester Health and Wellness Clinic, Canadian Family Physicians, Physical Therapy, Radiology – Policy and Procedures were reviewed. MOTION WAS MADE BY Sharon Carr to approve as presented, seconded by Colby Leach and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: HCHD Lab Oversight Reappointment, Credentialing, and Privileges for Dr. Seth Cook- Christy Francis stated Dr. Seth Cook is the lab oversight director. MOTION WAS MADE BY Karen Gullett to approve reappointment as presented, seconded by Sharon Carr and carried.


VIII. Executive Session

Pursuant to Section 161.032 of the Texas Health & Safety Code, regarding Quality Assurance/Performance Improvement reports for Hemphill County Hospital, Canadian Family Physicians, Harvester Health and Wellness, Hemphill County Hospital Home Health Agency, Hemphill County Hospice, Hemphill County EMS, Edward Abraham Memorial Home, and Mesa View by Coordinator.- Entered into Executive session at 6:37pm. Presented by Kelsey Haley, Informatics Nurse and Director of Quality. For Information only. Motion was made to come out of Executive Session at 7:07PM by Colby Leach, seconded by Sharon Carr and carried.


DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Quality Assurance/Performance Improvement Reports by Coordinator- MOTION WAS MADE BY Sharon Carr to approve the reports for Hemphill County Hospital, Canadian Family Physicians, Harvester Health and Wellness, Hemphill County Hospital Home Health Agency including the annual Home Health QA Meeting Minutes, Hemphill County Hospice including the annual Hospice QA Meeting Minutes, Hemphill County EMS, Edward Abraham Memorial Home, and Mesa View as presented, seconded by Colby Leach and carried to approve.

IX. Adjournment

There being no further business, the meeting was adjourned at 7:08PM.



Cory Pittman, President



Christy Francis, Secretary

01/21/2020
Date Approved