

Hemphill County Hospital District
Board of Directors Meeting

November 19, 2019

Members

Cory Pittman, Board President
Mike Gardiner, Board Vice- President
Christy Francis, CEO and Board Secretary
Colby Leach
Sharon Carr
Karen Gullett

Administration

Bob Ericson, Chief Financial Officer
Debra Sappenfield, Chief Clinical Officer

Directors and Coordinators

Melissa Eagan, Executive Assistant
Sondra Hill, Mesa View Administrator
Kelsey Haley, Informatics Nurse and Quality Director
Katelyn Booze, Director of Nursing
Nikki Ray, Radiology Director
David Troublefield, Human Resource Director
Rich Henkel, HCHD EMS Director
Jacob Clifton, EMS
Ashley Morales, Home Care Service Director
Terrell Thomas, Edward Abraham Memorial Home Administrator
Robbie Powell, Lab Director
Weldon Allison, Plant Operations Director
Christie Peery, Patient Financial Services Director
Vanessa Gonzalez, EVS/Dietary Director

Guests

I. Call to Order

Cory Pittman called the meeting to order at 5:00 pm in the HCH Board Room and offered the opening Prayer.

II. Approval of Minutes

Minutes from October 15th and November 6th were presented. MOTION MADE by Mike Gardiner to approve the minutes presented as written, seconded by Colby Leach and carried to approve.

III. Public Comment

Let the record reflect no public comment was made.

IV. Medical Staff Reports

Debra Sappenfield presented the Medical Staff Report. See attached.

V. Old Business

Nursing Home Construction Update- Christy Francis stated there is continued ground work at the site. The plumbing is being laid and the retainer wall concrete is being poured.

V. New Business

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Policy and Procedure Updates for Pharmacy, Charity Care Policy Corrections- Policy and procedures were reviewed. Christy stated the charity policy was updated to reflect the current guidelines set regarding poverty levels. MOTION WAS MADE BY Sharon Carr to approve the policies as presented, seconded by Karen Gullett and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: HCHD Reappointment, Credentialing, and Privileges for Dr. Anna Isaacs- Christy Francis stated that Medical Staff approved Dr. Anna Isaacs reappointment. Dr. Anna Isaacs did request additional privileges regarding women's health services that was approved unanimously by the Medical Staff Committee. MOTION WAS MADE BY Karen Gullett to approve the reappointment, credentialing, and privileges as presented, seconded by Sharon Carr and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Locum Provider Appointment, Credentialing, and Privileges for Dr. Carl Caroe - Christy Francis stated Dr. Carl Caroe is a locum from SW Medical Associates. He will provide ER Coverage during the Christmas Holiday. The Medical Staff Committee reviewed his file and approved. MOTION WAS MADE BY Mike Gardiner to approve the appointment, credentialing, and privileges as presented, seconded by Colby Leach and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: 27TH Pay Period- Bob Ericson presented the 27th Pay Period options to the Board. The first option is budget neutral and would cost a total of \$58,932.38. This option reduces the Christmas Bonus to each employee by \$25. The second option would keep the same amount given in previous years but costs a total of \$64,428.02. This option is not budget neutral. MOTION WAS MADE BY Mike Gardiner to reduce the bonus by \$25 each employee and remain budget neutral, seconded by Sharon Carr and carried.

VI. Administrative/Financial Reports

Mesa View – Sondra stated the census is 17 in assisted living and two in the cottages. Financials and statistics were presented by Bob Ericson.

Nursing Home –Terrell Thomas stated the census is 31 residents. There has been a lot of educational opportunities to the staff and continued training as they prepare for the culture model that will take place in the new nursing home building. Financials and statistics were presented by Bob Ericson.

Hospital – Rich Henkel updated the Board regarding Pampa EMS Services. Rich stated the EMS crew has done a great job juggling ambulances to where they need to be. Patient Financial Services billed 182 patients for Gray County EMS. Financials and statistics were presented by Bob Ericson.

Canadian Family Physicians Clinic- Financials and Statistics were presented by Bob Ericson.

Harvester Health and Wellness Clinic- Financials and Statistics were presented by Bob Ericson.


VII. Executive Session

Pursuant to Section 161.032 of the Texas Health & Safety Code, regarding Quality Assurance/Performance Improvement reports for Hemphill County Hospital, Canadian Family Physicians, Harvester Health and Wellness, Hemphill County Hospital Home Health Agency, Hemphill County Hospice, Hemphill County EMS, Edward Abraham Memorial Home, and Mesa View by Coordinator.- Entered into Executive session at 6:10pm. Presented by Kelsey Haley, Informatics Nurse and Director of Quality. For Information only. Motion was made to come out of Executive Session at 6:47PM by Sharon Carr, seconded by Karen Gullett and carried.

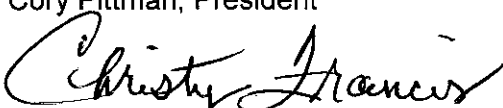
DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Quality Assurance/ Performance Improvement Reports by Coordinator- MOTION WAS MADE BY Colby Leach to approve the reports for Hemphill County Hospital, Canadian Family Physicians, Harvester Health and Wellness, Hemphill County Hospital Home Health Agency including the annual Home Health QA Meeting Minutes, Hemphill County Hospice including the annual Hospice QA Meeting Minutes, Hemphill County EMS, Edward Abraham Memorial Home, and Mesa View as presented, seconded by Sharon Carr and carried to approve.

VIII. Adjournment

There being no further business, the meeting was adjourned at 6:47PM.



Cory Pittman, President



Christy Francis, Secretary

12-17-2019
Date Approved