

Hemphill County Hospital District

Board of Directors Meeting

April 28, 2020

Members

Cory Pittman, Board President
Mike Gardiner, Board Vice-President
Christy Francis, CEO and Board Secretary
Colby Leach
Karen Gullett
Sharon Carr

Administration

Debra Sappenfield, Chief Clinical Officer

Directors and Coordinators

Melissa Eagan, Executive Assistant
Vanessa Gonzalez, EVS/Dietary Director
Lori Jack, Marketing Coordinator
Christie Peery, PFS Director
Sondra Hill, Mesa View Director
Rich Henkel, EMS Director
Kelsey Haley, QA Director
Pam Guillen, CFP Director
Melissa Bundy, RHC Director
Jacob Clifton, Gray Co. EMS Director

Guests

Cathy Ricketts, Canadian Record
Colette Valez
Kneeley Lawdermilk, Durbin & Company
Renaë Thomas, Thomas & Thomas Financial Management Services
Jennifer Cox, Thomas & Thomas Financial Management Services

I. Call to Order

Cory Pittman called the meeting to order at 5:01 P.M. via Zoom Teleconference and offered the opening Prayer.

II. Approval of Minutes

Minutes from February 18th presented. MOTION MADE by Mike Gardiner to approve the minutes presented as written, seconded by Sharon Carr and carried to approve.

III. Public Comment

Let the record reflect no public comment was made.

IV. Medical Staff Reports

Debra Sappenfield stated that Medical Staff has postponed meeting this month and will meet on Tuesday, May 12th at noon.

V. Old Business

Nursing Home Construction Update- Christy Francis stated the building project is coming along nicely. HCHD was informed that there is some wear on the black top near the construction site that will need to be repaired once finished.

VI. New Business

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: HCHD Audit Report Presented by Durbin & Company- Audit Report presented by Kneeley Lawdermilk. See attached. MOTION WAS MADE BY Sharon Carr to approve as presented, seconded by Karen Gullett and carried to approve.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Loan Restructure Options through Happy State Bank- Presented by John Haley, Happy State Bank. See attached. MOTION WAS MADE BY Mike Gardiner to table, seconded by Colby Leach and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Policy and Procedure Updates for Hemphill County EMS, Gray County EMS, FFCRA, Admission of Transferred Patients, New Admission to Mesa View Assisted Living, New Admission to Edward Abraham Memorial Home- MOTION WAS MADE BY Mike Gardiner to approve the policies as presented pending Medical Staff review and approval, seconded by Karen Gullett and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Dove Healthcare Contract – RHC Billing Service- Melissa Bundy stated Dove Healthcare is a Financial and RHC Billing company. The company employs certified billers that would be working Canadian Family Physicians and Harvester Health and Wellness Clinic claims from start to end. Melissa stated the compensation will be 4.95% of net collections. The contract presented also allows a without cause termination with a 30-day written notice. MOTION WAS MADE BY Karen Gullett to approve as presented, seconded by Sharon Carr and carried.

VII. Administrative/Financial Reports

Mesa View –Financials and statistics were presented by Renae Thomas and Jennifer Cox.

Nursing Home –Financials and statistics were presented by Renae Thomas and Jennifer Cox.

Hospital –Christy Francis introduced the Board of Directors to Renae Thomas and Jennifer Cox who are serving as interim Chief Financial Officer. Christy Francis stated District wide that a drop in patient revenue is seen due to COVID19. The hospital District is applying for all financial options available that are related to COVID19. The District has received a Paycheck Protection Program funding in the amount of \$1.9million. Financials and statistics were presented by Renae Thomas and Jennifer Cox.

Canadian Family Physicians Clinic- Melissa Bundy stated Financials and statistics were presented by Renae Thomas and Jennifer Cox.

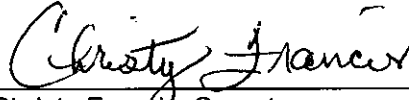
Harvester Health and Wellness Clinic- Financials and statistics were presented by Renae Thomas and Jennifer Cox.

VIII. Adjournment

There being no further business, the meeting was adjourned at 6:49PM.



Cory Pittman, President



Christy Francis, Secretary

¹⁹
May 20, 2020
Date Approved