

**Hemphill County Hospital District**

**Board of Directors Meeting**

**February 18, 2020**

Members

Cory Pittman, Board President  
Mike Gardiner, Board Vice-President  
Christy Francis, CEO and Board Secretary  
Colby Leach  
Karen Gullett

Administration

Bob Ericson, Chief Financial Officer  
Debra Sappenfield, Chief Clinical Officer

Directors and Coordinators

Melissa Eagan, Executive Assistant  
Terrell Thomas, Edward Abraham Memorial Home Administrator  
Vanessa Gonzalez, EVS/Dietary Director  
Janna Markham, Physical Therapy Director  
Melissa Bundy, RHC Director  
Christie Peery, PFS Director  
Sondra Hill, Mesa View Director  
Rhonda McKanna, Infection Control  
Weldon Allison, Plant Operations  
David Troublefield, HR Director

Guests

David Godino, PTX

**I. Call to Order**

Cory Pittman called the meeting to order at 5:00 pm in the HCH Board Room and offered the opening Prayer.

**II. Approval of Minutes**

Minutes from January 21<sup>st</sup>, 22<sup>nd</sup>, 23<sup>rd</sup>, and 30<sup>th</sup> were presented. MOTION MADE by Mike Gardiner to approve the minutes presented as written, seconded by Colby Leach and carried to approve.

**III. Public Comment**

Let the record reflect no public comment was made.

**IV. Medical Staff Reports**

Christy Francis presented the Medical Staff Report. See attached.

## V. Administrative/Financial Reports

**Mesa View** –Sondra Hill stated the current census is 16 residents in the assisted living and two in cottages. Financials and statistics were presented by Bob Ericson.

**Nursing Home** –Terrell Thomas stated the census is at 29. Financials and statistics were presented by Bob Ericson.

**Hospital** –Christy Francis informed the board that the audit report should be ready to be presented at the March Board meeting. Christy stated that insurance renewals will also be discussed in March. Currently, the District is reviewing all options for property insurance. Christy stated the Board of Directors can cancel the election as the two positions available remain unopposed. Financials and statistics were presented by Bob Ericson.

**Canadian Family Physicians Clinic**- Financials and Statistics were presented by Bob Ericson.

**Harvester Health and Wellness Clinic**- Financials and Statistics were presented by Bob Ericson.

## VI. Old Business

**Nursing Home Construction Update**- Bob Ericson reviewed the monthly Construction Reconciliation Report provided by Action Pact. Christy Francis stated the project is on time and no new report at this time.

## VII. New Business

**DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Policy and Procedure for Nursing, Swingbed, GI Lab, Central Sterile, Infection Control, Harvester Health and Wellness Clinic, Canadian Family Physicians, Cosmetic Injectable, Home Care Staff Call-Outs**- Policies and Procedures were reviewed. MOTION WAS MADE BY Colby Leach to approve as presented, seconded by Karen Gullett and carried.

**DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Collaboration Agreement with Physical Therapy Extra, Pampa, Texas**- Christy Francis reviewed the Collaboration Agreement with the Board. David Godino was present and reviewed the proposal. MOTION WAS MADE BY Mike Gardiner to approve as presented, seconded by Colby Leach and carried to approve.

## VIII. Executive Session

**The Board Will Meet in Closed Executive Session Pursuant to Section 551.085 Of The Texas Government Code to Deliberate Pricing Information Relating to A Negotiation for The Provision of Services**- No Action Taken.

**The Board Will Meet in Closed Executive Session Pursuant to Section 551.085 Of The Texas Government Code to Deliberate Pricing and Financial Planning Information Relating to The Arrangement of Services**- No Action Taken

Pursuant to Section 161.032 of the Texas Health & Safety Code, regarding Quality Assurance/Performance Improvement reports for Hemphill County Hospital, Canadian Family Physicians, Harvester Health and Wellness, Hemphill County Hospital Home Health Agency, Hemphill County Hospice, Hemphill County EMS, Edward Abraham Memorial Home, and Mesa View by Coordinator. - Entered into Executive session at 6:37pm. Presented by Kelsey Haley, Informatics Nurse and Director of Quality. For Information only. Motion was made to come out of Executive Session at 7:12PM by Sharon Carr, seconded by Colby Leach and carried.

**DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON:** Quality Assurance/Performance Improvement Reports by Coordinator- MOTION WAS MADE BY Sharon Carr to approve the reports for Hemphill County Hospital, Canadian Family Physicians, Harvester Health and Wellness, Hemphill County Hospital Home Health Agency including the annual Home Health QA Meeting Minutes, Hemphill County Hospice including the annual Hospice QA Meeting Minutes, Hemphill County EMS, Edward Abraham Memorial Home, and Mesa View as presented, seconded by Colby Leach and carried to approve.

**IX. Adjournment**

There being no further business, the meeting was adjourned at 7:12PM.



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Cory Pittman, President



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Christy Francis, Secretary

3/24/2020

Date Approved