

Hemphill County Hospital District
Board of Directors Meeting

March 24, 2020

Members

Cory Pittman, Board President
Mike Gardiner, Board Vice-President
Christy Francis, CEO and Board Secretary
Colby Leach
Karen Gullett
Sharon Carr

Administration

Bob Ericson, Chief Financial Officer
Debra Sappenfield, Chief Clinical Officer

Directors and Coordinators

Melissa Eagan, Executive Assistant
Vanessa Gonzalez, EVS/Dietary Director
Lori Jack, Marketing Coordinator
Christie Peery, PFS Director
Sondra Hill, Mesa View Director
Rich Henkel, EMS Director
Kelsey Haley, QA Director

Guests

Cathy Ricketts, Canadian Record
Brant Couch, HealthSure
Dale Langehennig, Texas Preferred Insurance
Tessa Long, Texas Preferred Insurance

I. Call to Order

Cory Pittman called the meeting to order at 5:00 pm via Zoom Teleconference and offered the opening Prayer.

II. Approval of Minutes

Minutes from February 18th presented. MOTION MADE by Colby Leach to approve the minutes presented as written, seconded by Sharon Carr and carried to approve.

III. Public Comment

Let the record reflect no public comment was made.

IV. Medical Staff Reports

Debra Sappenfield presented the Medical Staff Report. See attached.

V. Old Business

Nursing Home Construction Update- Christy Francis stated the building is going up and no new report at this time.

VI. New Business

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Insurance Bids: D&O, Auto, Liability, Property, Cyber, BI/ EE- Brant Couch presented the Property Insurance Proposal from HealthSure. See attached. Dale Langehennig with Texas Preferred Insurance presented Property, D&O, Auto, Liability, Cyber, and BI/EE. See attached. MOTION WAS MADE BY Mike Gardiner to approve the quotes from Texas Preferred Insurance with the deductible figured per unit as reported by Dale, seconded by Karen Gullett and carried to approve.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Order of Cancellation of Election- MOTION WAS MADE BY Sharon Carr to approve the cancellation of HCHD Board Election, seconded by Mike Gardiner and carried to approve.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Certificate of Unopposed Candidates- MOTION WAS MADE BY Colby Leach to approve the certificate of Unopposed Candidates, seconded by Mike Gardiner and carried to approve.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Policy and Procedure Updates for Infection Control, Materials Management, Trauma, Emergency Room, Advanced Beneficiary Notice, Discharge Planning Policy- Christy Francis stated there were not significant changes to the policies and procedures. A majority of changes were to align with the COVID-19 Pandemic. MOTION WAS MADE BY Sharon Carr to approve as presented, seconded by Mike Gardiner and carried to approve.

VII. Administrative/Financial Reports

Mesa View –Sondra Hill stated the current census is 16 residents in the assisted living and two in cottages. Financials and statistics were presented by Bob Ericson.

Nursing Home –Debra Sappenfield stated the census is at 31. The facility is restricting all visitors due to COVID-19. They are allowing Window visits and Facebook/Facetime with the resident's families and friends. Financials and statistics were presented by Bob Ericson.

Hospital –Christy Francis stated the auditors are available to provide a virtual meeting to review the HCHD audit report or if the pandemic has cleared they will present at the next board meeting on April 21st. Christy informed the board that she is not sure if THT will host the annual Board Conference due to COVID-19. Christy also updated the Board on the current procedures and facility supplies related to COVID-19. Financials and statistics were presented by Bob Ericson.

Canadian Family Physicians Clinic- Debra Sappenfield both clinics are performing TeleHealth visits instead of in person clinic visits due to the pandemic. Financials and Statistics were presented by Bob Ericson.

Harvester Health and Wellness Clinic- Financials and Statistics were presented by Bob Ericson.

VIII. Adjournment

There being no further business, the meeting was adjourned at 7:00PM.

Cory Pittman, President

Christy Francis, Secretary

Date Approved