

## Hemphill County Hospital District

### Board of Directors Meeting

August 18, 2020

#### Members

Cory Pittman, Board President  
Mike Gardiner, Board Vice-President  
Christy Francis, CEO and Board Secretary  
Colby Leach, joined by Zoom  
Karen Gullett  
Sharon Carr

#### Administration

Debra Sappenfield, Chief Clinical Officer  
Renae Thomas, Thomas & Thomas Financial Management Services  
Jennifer Cox, Thomas & Thomas Financial Management Services

#### Directors and Coordinators

Melissa Eagan, Executive Assistant  
Lori Jack, Marketing Coordinator  
Christie Peery, PFS Director  
Sondra Hill, Mesa View Director  
Rich Henkel, EMS Director  
Kelsey Haley, QA Director  
Pam Guillen, CFP Director  
Melissa Bundy, RHC Director  
Amber Harrison, Central Supply  
Katelyn Booze, Director of Nursing  
Terrell Thomas, Nursing Home Administrator  
Misty Spear, Harvester Clinic Director  
Vanessa Gonzalez, EVS & Dietary Director  
Weldon Allison, Plant Operations Directors  
Janna Markham, Physical Therapy Director

#### Guests

Cathy Ricketts, Canadian Record  
Chris Cole, Action Pact  
Collette Valez

#### **I. Call to Order**

Cory Pittman called the meeting to order at 5:02 P.M. via Zoom Teleconference and offered the opening Prayer.

#### **II. Approval of Minutes**

Minutes from July 21<sup>st</sup> were presented. MOTION MADE by Mike Gardiner to approve the minutes presented as written, seconded by Sharon Carr and carried to approve.

**III. Public Comment**

No Public Comment

**IV. Medical Staff Reports**

No Report.

**V. Administrative/Financial Reports**

**Mesa View** –Financials and statistics were presented by Jennifer Cox.

**Nursing Home** –Financials and statistics were presented by Jennifer Cox.

**Hospital** –Financials and statistics were presented by Jennifer Cox.

**Canadian Family Physicians Clinic-** Financials and statistics were presented by Jennifer Cox.

**Harvester Health and Wellness Clinic-** Financials and statistics were presented by Jennifer Cox.

**VI. Old Business**

**Nursing Home Construction Update-** Chris Cole stated the concerns expressed during public comment last month have been addressed. SCI Completion date is set for November 13, 2020.

**VII. New Business**

**DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Nursing Home Construction Change Order from Action Pact–** Chris Cole reviewed change order #5 that totals \$47,240.00. Chris stated all contingency will be used. MOTION WAS MADE BY Sharon Carr to approve as presented, seconded by Mike Gardiner and carried.

**DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Interlocal Agreement with the City of Canadian on Coronavirus Relief Fund Grant from Texas Department of Emergency Management-** Christy stated the Hospital District will request two portable ventilators and one storage building from this grant opportunity. Christy stated the interlocal agreement has not been received at this time. Agenda item tabled with no action.

**DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: 2020-2021 HCHD Budget Workshop-** Presented by Jennifer Cox. See attached.

**VIII. EXECUTIVE SESSION**

**Pursuant to Section 161.032 of the Texas Health & Safety Code, regarding Quality Assurance/Performance Improvement reports for Hemphill County Hospital, Canadian Family Physicians, Harvester Health and Wellness, Hemphill County Hospital Home Health Agency, Hemphill County Hospice, Hemphill County EMS, Edward Abraham Memorial Home, and Mesa View by Coordinator.-** Entered into Executive session at 6:50PM. Reports presented by Kelsey Haley.

**A) DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Quality Assurance/ Performance Improvement Reports by Coordinator-** Out of executive

session at 7:30PM. MOTION WAS MADE BY Sharon Carr, seconded by Colby Leach to approve as presented.

**IX. Adjournment**

There being no further business, the meeting was adjourned at 7:30PM.



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Cory Pittman, President



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Christy Francis, Secretary

09/15/2020  
Date Approved