

## Board of Directors Meeting

October 20, 2020

### Members

Cory Pittman, Board President  
Mike Gardiner, Board Vice-President, joined by Zoom  
Christy Francis, CEO and Board Secretary  
Colby Leach, joined by Zoom  
Karen Gullett, joined by Zoom  
Sharon Carr, joined by Zoom

### Administration

Renaë Thomas, Thomas & Thomas Financial Management Services, joined by Zoom  
Jennifer Cox, Thomas & Thomas Financial Management Services

### Directors and Coordinators

Melissa Eagan, Executive Assistant  
Vanessa Gonzalez, EVS Director  
Sondra Hill, Mesa View Director  
Rich Henkel, EMS Director  
Kelsey Haley, QA Director  
Melissa Bundy, RHC Director  
Amber Harrison, Central Supply  
Terrell Thomas, Nursing Home Administrator  
Misty Spear, Harvester Clinic Director

### Guests

Cathy Ricketts, Canadian Record  
Collette Valez  
Chris Cole, Action Pact

#### **I. Call to Order**

Cory Pittman called the meeting to order at 5:00 P.M. via Zoom Teleconference and offered the opening Prayer.

#### **II. Approval of Minutes**

Minutes from October 20<sup>th</sup> were presented. MOTION MADE by Colby Leach to approve the minutes presented as written, seconded by Sharon Carr, and carried to approve.

#### **III. Public Comment**

No Public Comment

#### **IV. Medical Staff Reports**

Debra Sappenfield presented the Medical Staff report. See attached.

## V. Administrative/Financial Reports

### **HEMPHILL COUNTY HOSPITAL DISTRICT ADMINISTRATIVE/FINANCIAL REPORTS-**

Jennifer Cox presented the District financial report. See attached.

## VI. Old Business

**Nursing Home Construction Update-** Chris Cole stated the fire marshal inspection has been completed and the TDADS inspection request has been submitted. Chris discussed the change orders that will include extension of perimeter fencing, 6FT chain link around the retention pond, Meter vault for city water, State of TX requires Boiler Inspection on all active licenses and monitoring of all water heaters. Chris stated the changes within the order are all within the bond budget.

## VII. New Business

**DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Policy and Procedure Updates for Canadian Family Physicians, Harvester Health and Wellness Clinic, Edward Abraham Memorial Home, HCHD Investment Policy-** Christy Francis reviewed the policy and procedures presented. MOTION WAS MADE BY Sharon Carr to approve as presented, seconded by Mike Gardiner and carried.

**DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Interlocal Agreement with the City of Canadian on Coronavirus Relief Fund Grant from Texas Department of Emergency Management –** Christy stated the COVID funds from the interlocal agreement will be used to purchase two new ventilators and a storage container for the excess PPE needed for COVID-19. MOTION WAS MADE BY Mike Gardiner to approved as presented, seconded by Colby Leach and carried.

## VIII. EXECUTIVE SESSION

**Pursuant to Section 161.032 of the Texas Health & Safety Code, regarding Quality Assurance/Performance Improvement reports for Hemphill County Hospital, Canadian Family Physicians, Harvester Health and Wellness, Hemphill County Hospital Home Health Agency, Hemphill County Hospice, Hemphill County EMS, Gray County EMS, Edward Abraham Memorial Home, and Mesa View by Coordinator-** Entered into Executive session at 5:50PM. Reports presented by Kelsey Haley.

- A) DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Quality Assurance/ Performance Improvement Reports by Coordinator-** Out of executive session at 6:15PM. MOTION WAS MADE BY Sharon Carr, seconded by Karen Gullett to approve the QA reports as presented.

**The Board Will Meet in Closed Executive Session Pursuant to Section 551.072 Of the TEXAS GOVERNMENT CODE to Deliberate Matters Regarding the Lease of Real Property. -** Entered Executive session at 6:16PM

**A. Reconvene in Open Session for Deliberation and Possible Action on The Lease of Real Property-** Motion to Exit Executive session at 6:28PM with no action taken was made by Karen Gullett, seconded by Colby Leach and carried.

**IX. Adjournment**

There being no further business, the meeting was adjourned at 6:28PM.

\_\_\_\_\_  
Cory Pittman, President

\_\_\_\_\_  
Christy Francis, Secretary

\_\_\_\_\_  
Date Approved