

## Board of Directors Meeting

November 17, 2020

### Members

Cory Pittman, Board President  
Mike Gardiner, Board Vice-President, joined by Zoom  
Christy Francis, CEO and Board Secretary  
Colby Leach, joined by Zoom  
Sharon Carr, joined by Zoom

### Administration

Jennifer Cox, Thomas & Thomas Financial Management Services

### Directors and Coordinators

Melissa Eagan, Executive Assistant  
Vanessa Gonzalez, EVS Director  
Lori Jack, Marketing Director  
Rich Henkel, EMS Director  
Kelsey Haley, QA Director  
Melissa Bundy, RHC Director  
Terrell Thomas, Nursing Home Administrator  
Katelyn Booze, Director of Nursing  
Weldon Allison, Plant Operations  
Christie Peery, Patient Financial Services Director  
Ashley Morales, Home Health and Hospice Director  
Janna Markham, Physical Therapy Director

### Guests

Cathy Ricketts, Canadian Record  
Collette Valez  
Chris Cole, Action Pact

#### **I. Call to Order**

Cory Pittman called the meeting to order at 5:04 P.M. via Zoom Teleconference and offered the opening Prayer.

#### **II. Approval of Minutes**

Minutes from October 20<sup>th</sup> were presented. MOTION MADE by Colby Leach to approve the minutes presented as written, seconded by Mike Gardiner, and carried to approve.

#### **III. Public Comment**

No Public Comment

#### **IV. Medical Staff Reports**

Christy Francis presented the Medical Staff report. See attached.

## **V. Administrative/Financial Reports**

### **HEMPHILL COUNTY HOSPITAL DISTRICT ADMINISTRATIVE/FINANCIAL REPORTS-**

Jennifer Cox presented the District financial report. See attached.

## **VI. Old Business**

**Nursing Home Construction Update-** Christy Francis stated the nursing home will not be ready to move into until December. The new goal is to be moved in by Christmas The TDADS inspection has been scheduled for the beginning of December. Otherwise, the construction continues to progress with a punch list to be completed soon.

## **VII. New Business**

**DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Policy and Procedure Updates for Pharmacy, Formulary –** Christy Francis reviewed the policy and procedures presented. MOTION WAS MADE BY Sharon Carr to approve as presented, seconded by Mike Gardiner and carried.

**DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Employee Hazard Pay–** Jennifer Cox reviewed the two options for Employee Hazard. The first option doubles the 2019 Christmas Bonus and the second option triples the 2019 amount. MOTION WAS MADE BY Sharon Carr to approve the triple amount of \$975 for full time employees, \$750 for part time employees, \$225.00 for PRN, \$125 for new hires as of October 1<sup>st</sup>, seconded by Colby Leach and carried to approve.

## **VIII. EXECUTIVE SESSION**

**Pursuant to Section 161.032 of the Texas Health & Safety Code, regarding Quality Assurance/Performance Improvement reports for Hemphill County Hospital, Canadian Family Physicians, Harvester Health and Wellness, Hemphill County Hospital Home Health Agency, Hemphill County Hospice, Hemphill County EMS, Gray County EMS, Edward Abraham Memorial Home, and Mesa View by Coordinator.** Entered into Executive session at 5:45 P.M. Reports presented by Kelsey Haley.

- A) DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Quality Assurance/ Performance Improvement Reports by Coordinator-** Out of executive session at 5:56PM. MOTION WAS MADE BY Sharon Carr, seconded by Colby Leach to approve the QA reports as presented.

**The Board Will Meet in Closed Executive Session Pursuant to Section 551.072 Of the TEXAS GOVERNMENT CODE to Deliberate Matters Regarding the Lease of Real Property in Gray County-** Entered Executive session at 5:57P.M.

- A. Reconvene in Open Session for Deliberation and Possible Action on The Lease of Real Property-** Motion to Exit Executive session at 6:14pm. MOTION WAS MADE by Sharon Carr to approve the lease of real property in Gray County, seconded by Mike Gardiner and carried.

**IX. Adjournment**

There being no further business, the meeting was adjourned at 6:15PM.

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Cory Pittman, President

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Christy Francis, Secretary

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Date Approved