

Board of Directors Meeting

December 15, 2020

Members

Cory Pittman, Board President
Mike Gardiner, Board Vice-President, joined by Zoom
Christy Francis, CEO and Board Secretary
Colby Leach, joined by Zoom
Sharon Carr, joined by Zoom
Karen Gullett, joined by Zoom

Administration

Jennifer Cox, Thomas & Thomas Financial Management Services
Debra Sappenfield, Chief Clinical Officer

Directors and Coordinators

Melissa Eagan, Executive Assistant
Lori Jack, Marketing Director
Rich Henkel, EMS Director
Kelsey Haley, QA Director
Sondra Hill, Mesa View Assisted Living Director
Amber Harrison, Materials Management Director
Melissa Bundy, RHC Director
Terrell Thomas, Mesa View Senior Living Director
Katelyn Booze, Director of Nursing
Christie Peery, Patient Financial Services Director

Guests

Cathy Ricketts, Canadian Record

I. Call to Order

Cory Pittman called the meeting to order at 5:04 P.M. via Zoom Teleconference and offered the opening Prayer.

II. Approval of Minutes

Minutes from November 17th were presented. MOTION MADE by Mike Gardiner to approve the minutes presented as written, seconded by Colby Leach, and carried to approve.

III. Public Comment

No Public Comment

IV. Medical Staff Reports

Debra Sappenfield presented the Medical Staff report. See attached.

V. Administrative/Financial Reports

HEMPHILL COUNTY HOSPITAL DISTRICT ADMINISTRATIVE/FINANCIAL REPORTS-

Jennifer Cox presented the District financial report. See attached.

Christy Francis presented an administrative update. Christy stated the Workers Compensation renewal came back \$4,000 lower than the previous year renewal. This year the THIE premium refund is 10%. Christy stated Kristi Harden from Harvester Clinic will moved to full time employment. There are several COVID items to be purchased such as adding on to the call light system for patient overflow rooms. The total cost is \$25,000. Air Purifying system will be added into the HVAC system. The portables can be moved to other facilities such as clinic, nursing home, and mesa view. The total cost is \$25,000.00. Christy stated a new portable x ray machine is needed. \$145,000.00 is the total cost of the portable unit. There is a request for glide scopes from EMS that is about \$10,000.00 total. The equipment is used to intubate patients and will be placed on the Ambulances. Christy reminded the board that the facility purchased a Vapotherm unit which is used for high flow oxygen.

Christy stated Harvester Clinic received a request from the City of Pampa to perform the COVID testing for employees. Canadian Family Physicians is performing parking lot testing for clinic patients. Christy stated as part of budgeted expenses this fiscal year is to replace an ambulance for Gray County EMS. The total cost is around \$115,000.00. Christy stated HCHD received an additional grant for the Lifepak 15 and a LUCAS device. A temperature monitoring device will be installed soon for employees.

Christy also shared with the board the overwhelming gratitude from the employees for the COVID Hazard Pay. There is currently a poll out for employees who wants to receive the COVID vaccine. The hospital anticipates receiving the vaccine in the next few weeks.

VI. Old Business

Nursing Home Construction Update- Christy Francis stated currently there is not an exact move in date. The punch list needs to be completed prior to move in. There were two items of importance other than the items listed on punch list that has prevented the facility to be moved in which included landlines installed and a thorough cleaning of the buildings. Christy stated there was a change order that was received but does not change the overall budget. Christy stated without Weldon Allison stepping in, the construction project would not be as far along as it is now. He has worked diligently every day to ensure the construction is completed correctly and in a timely manner. Currently, the facility will come in at just under budget.

VII. New Business

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Policy and Procedure Updates for Harvester Health and Wellness Clinic, Canadian Family Physicians,

Respiratory Protection Program – Christy Francis reviewed the policy and procedures presented. MOTION WAS MADE BY Sharon Carr to approve as presented, seconded by Karen Gullett and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: HCHD Appointment,

Credentialing, and Privileges for Dr. Sujan Gogu, D.O. – Christy stated Dr. Gogu will cover the ER during the Christmas holiday on December 24th- 28th. Christy stated Medical Staff reviewed and approved his application. MOTION WAS MADE BY Sharon Carr to approve as presented, seconded by Colby Leach and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Depository Bids- Christy Francis stated every two years the hospital district is required to go out for Depository Bids. MOTION WAS MADE BY Karen Gullett to go out for Depository Bids, seconded by Sharon Carr and carried.

VIII. EXECUTIVE SESSION

Pursuant to Section 161.032 of the Texas Health & Safety Code, regarding Quality Assurance/Performance Improvement reports for Hemphill County Hospital, Canadian Family Physicians, Harvester Health and Wellness, Hemphill County Hospital Home Health Agency, Hemphill County Hospice, Hemphill County EMS, Gray County EMS, Edward Abraham Memorial Home, and Mesa View by Coordinator. Entered Executive session at 6:12 P.M. Reports presented by Kelsey Haley.

A) DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Quality Assurance/ Performance Improvement Reports by Coordinator- Out of executive session at 6:26P.M. MOTION WAS MADE BY Karen Gullett, seconded by Colby Leach to approve the QA reports as presented.

IX. Adjournment

There being no further business, the meeting was adjourned at 6:26PM.

Cory Pittman, President

Christy Francis, Secretary

Date Approved