

Board of Directors Meeting

January 19, 2021

Members

Cory Pittman, Board President
Mike Gardiner, Board Vice-President, joined by Zoom
Christy Francis, CEO and Board Secretary
Colby Leach, joined by Zoom
Sharon Carr, joined by Zoom
Karen Gullett, joined by Zoom

Administration

Jennifer Cox, Thomas & Thomas Financial Management Services

Directors and Coordinators

Melissa Eagan, Executive Assistant
Lori Jack, Marketing Director
Rich Henkel, EMS Director
Kelsey Haley, QA Director
Amber Harrison, Materials Management Director
Melissa Bundy, RHC Director
Terrell Thomas, Mesa View Senior Living Director
Katelyn Booze, Director of Nursing
Christie Peery, Patient Financial Services Director
Pam Guillen, CFP Director
Jacob Clifton, Gray County EMS Director
Weldon Allison, Plant Operations Director
Vanessa Gonzalez, EVS Director

Guests

Cathy Ricketts, Canadian Record
Renaë Thomas, Thomas & Thomas Financial Management Services
Colette Vasquez
Jocelyn Timmons

I. Call to Order

Cory Pittman called the meeting to order at 5:04 P.M. via Zoom Teleconference and offered the opening Prayer.

II. Approval of Minutes

Minutes from December 15, 2020 were presented. MOTION MADE by Colby Leach to approve the minutes presented as written, seconded by Sharon Carr, and carried to approve.

III. Public Comment

Jocelyn Timmons made a public comment.

IV. Medical Staff Reports

Christy Francis presented the Medical Staff report. See attached.

V. Administrative/Financial Reports

HEMPHILL COUNTY HOSPITAL DISTRICT ADMINISTRATIVE/FINANCIAL REPORTS-

Jennifer Cox presented the District financial report. See attached. Christy Francis stated the bylaws and enabling legislation has no requirements for every two-year depository bids. Christy stated she would like to extend the depository bids by at least five years.

VI. Old Business

Nursing Home Construction Update- Christy Francis stated the residents moved into the new facility January 14th. There were a few hiccups that were expected when moving into a new building. Chris Cole will be onsite January 20th.

VII. New Business

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Order of Election for Hemphill County Hospital District Board of Directors – Christy Francis stated the Election will be held on May 1, 2021. This year there are three board members up for reelection. Melissa Eagan stated the only change this year is the location of absentee voting will take place in the Administration Lobby. MOTION WAS MADE BY Mike Gardiner to approve the order of Election, seconded by Colby Leach and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Appoint an Election Clerk – MOTION WAS MADE BY Karen Gullett to elect Melissa Eagan as the Election clerk, seconded by Mike Gardiner and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Resolution and Joint Election Agreement with Hemphill County Underground Water Conservation District, City of Canadian, and Canadian ISD- Christy stated the CISD and City of Canadian have approved the joint agreement. MOTION WAS MADE BY Mike Gardiner to approve as presented, seconded by Colby Leach and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Appoint Election Judge and Assistants- Christy Francis stated Janice Schaefer has been appointed as the election judge and Dayla Cates as the alternate judge. MOTION WAS MADE BY Sharon Carr to approve as presented, seconded by Karen Gullett and carried to approve.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Policy and Procedures for Dietary, EVS, QAPI, Trauma- Christy Francis stated the Trauma policies and procedures did have a few updates. A noted change that occurred came from the recommendation by the TETAF Surveyor to combine the two- tier system to create a single tier trauma activation. No other changes to policy and procedures were taken. MOTION WAS MADE BY Colby Leach to approve as presented, seconded by Karen Gullett and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: SOC Telemed Provider Appointment, Credentialing, and Privileges for HCHD- MOTION WAS MADE BY Karen Gullett to approve the roster as presented, seconded by Sharon Carr and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Election of Medical Staff Officers and Committee Assignments- MOTION WAS MADE BY Karen Gullett to approve as presented, seconded by Colby Leach and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: COVID-19 Purchases- Ambulance, First Responder Vehicle, Nurse Call Lights, Telemetry System- Christy Francis stated the items presented would be purchased using the stimulus funding received for COVID. The items being purchased are to assist with caring for COVID patients. MOTION WAS MADE BY Karen Gullett to approve the purchase of the items, seconded by Sharon Carr and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Harvester Health and Wellness Clinic Name Change- Christy stated the clinic is moving to a new location on Perryton Parkway. Christy stated when the clinic first opened in Pampa at the current location the name was based around the location of being a wellness center. The clinic is finding that many people do not relate it to being a medical facility. Christy stated the new name would be Harvester Family Medical Clinic. MOTION WAS MADE BY Sharon Carr to approve as presented, seconded by Mike Gardiner and carried.

VIII. EXECUTIVE SESSION

Pursuant to Section 161.032 of the Texas Health & Safety Code, regarding Quality Assurance/Performance Improvement reports for Hemphill County Hospital, Canadian Family Physicians, Harvester Health and Wellness, Hemphill County Hospital Home Health Agency, Hemphill County Hospice, Hemphill County EMS, Gray County EMS, Edward Abraham Memorial Home, and Mesa View by Coordinator. Entered Executive session at 6:36 P.M. Reports presented by Kelsey Haley.

A) DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Quality Assurance/ Performance Improvement Reports by Coordinator- Out of executive session at 6:48P.M. MOTION WAS MADE BY Sharon Carr, seconded by Karen Gullett to approve the QA reports as presented and carried.

IX. Adjournment

There being no further business, the meeting was adjourned at 6:48PM.

Cory Pittman, President

Christy Francis, Secretary

Date Approved