

Board of Directors Meeting

March 16, 2021

Members

Cory Pittman, Board President
Mike Gardiner, Board Vice-President, joined by Zoom
Christy Francis, CEO and Board Secretary
Sharon Carr, joined by Zoom
Karen Gullett

Administration

Kelsey Haley, Chief Administrative Officer
Rich Henkel, Chief Administrative Officer
Jennifer Cox, Thomas & Thomas Financial Management Services
Renae Thomas, Thomas & Thomas Financial Management Services

Directors and Coordinators

Melissa Eagan, Executive Assistant
Sondra Hill, Mesa View Assisted Living Director
Brad Romine, IT Director
Ashley Morales, Home Care Services Director
Lori Jack, Marketing Director
Rhonda McKanna, Infection Control
Weldon Allison, Plant Operations
Shelby Schwerzenbach, RN
Terrell Thomas, Mesa View Senior Living Director
Amber Harrison, Central Supply Director
Katelyn Booze, Director of Nursing

Guests

Cathy Ricketts, Canadian Record
Colette Vasquez
Jesse Hanes
Dale Langehennig, Texas Preferred Insurance
Crystal Cooper, Texas Preferred Insurance

I. Call to Order

Cory Pittman called the meeting to order at 5:02 P.M. via Zoom Teleconference and offered the opening Prayer.

II. Approval of Minutes

Minutes from February 16, 2021 were presented. MOTION MADE by Karen Gullett to approve as presented, seconded by Mike Gardiner and carried.

III. Public Comment

No public comment

IV. Medical Staff Reports

Christy Francis presented the Medical Staff report. See attached.

V. Administrative/Financial Reports

HEMPHILL COUNTY HOSPITAL DISTRICT ADMINISTRATIVE/FINANCIAL REPORTS-

Jennifer Cox presented the District financial report. See attached. Christy Francis stated the Rural Health Clinics recently had a survey. The report will be presented at next board meeting.

VI. Old Business

Nursing Home Construction Update- Terrell Thomas stated the nursing home has received many inquiries since moving into the new building. Christy Francis stated there were a few items missing such as paper towel dispensers in resident rooms, entry closets are missing rods and lights and other small miscellaneous items.

VII. New Business

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Policy and Procedures for Nursing, Swingbed, GI Lab, Central Sterile, Materials Management, Emergency Room, Infection Control, Harvester Family Medical Clinic, Harvester Family Medical Clinic Emergency Operations Plan- Christy Francis reviewed the policies and procedures. MOTION WAS MADE BY Sharon Carr to approve as presented, seconded by Mike Gardiner and carried to approve.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: HCH Bylaws- Christy stated there were no changes to the HCH Bylaws and Medical Staff reviewed and approved. MOTION WAS MADE BY Karen Gullett to approve as presented, seconded by Sharon Carr and carried to approve.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Insurance Bids: D&O, Auto, Liability, Cyber, Property, BI/EE – Presented by Dale Langehennig, Texas Preferred Insurance. See attached. MOTION WAS MADE BY Karen Gullett to approve as presented, seconded by Sharon Carr and carried to approve.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Disposition of Old Nursing Home – Christy Francis requested a committee to be formed to discuss disposition of old Nursing Home. Christy stated there are several options with the old nursing home that include, using part of building for storage, demolish and sell the land; a rough estimate to demolish the property was \$350,000 due to asbestos in the building. Sharon Carr was added to the committee. No Action Taken.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Related to Forgiveness of Back Taxes and Striking Property from Tax Rolls Related to Single Tract- Christy Francis stated the agenda item is related to the Canadian Apartment complex property. Christy stated the county and water district of Hemphill County have elected to forgive back taxes and strike property from tax roll. Christy stated when the property was up for auction there were no bids received. Christy said the amount currently owed is \$40,000. MOTION WAS MADE BY Mike Gardiner to approve as presented, seconded by Karen Gullett and carried.

VIII. EXECUTIVE SESSION

Pursuant to Section 161.032 of the Texas Health & Safety Code, regarding Quality Assurance/Performance Improvement reports for Hemphill County Hospital, Canadian Family Physicians, Harvester Family Medical Clinic, Hemphill County Hospital Home Health Agency, Hemphill County Hospice, Hemphill County EMS, Gray County EMS, Mesa View Senior Living, and Mesa View Assisted Living by Coordinator. Entered Executive session at 6:57 P.M. Reports presented by Shelby Schwerzenbach.

A) DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Quality Assurance/ Performance Improvement Reports by Coordinator- Out of executive session at 7:16 P.M. MOTION WAS MADE BY Sharon Carr to come out of Executive Session, seconded by Mike Gardiner and carried. MOTION WAS MADE BY Karen Gullett to approve as presented, seconded by Sharon Carr and carried.

Pursuant to Section 551.074 of the Texas Government Code to Deliberate Matters Concerning Hospital Personnel- No Action Taken.

IX. Adjournment

There being no further business, the meeting was adjourned at 8:01 P.M.

Cory Pittman, President

Christy Francis, Secretary

Date Approved