

Board of Directors Meeting

April 20, 2021

Members

Cory Pittman, Board President
Mike Gardiner, Board Vice-President
Christy Francis, CEO and Board Secretary
Sharon Carr
Karen Gullett
Colby Leach

Administration

Rich Henkel, Chief Administrative Officer
Jennifer Cox, Thomas & Thomas Financial Management Services
Renae Thomas, Thomas & Thomas Financial Management Services

Directors and Coordinators

Melissa Eagan, Executive Assistant
David Troublefield, HR Director
Katelyn Booze, RHC Director
Weldon Allison, Plant Operations Director
Paula Waters, Director of Nursing
Shelby Schwerzenbach, Assistant Director of Nursing & Informatics Nurse
Lori Jack, Marketing
Brad Romine, IT Director
Christie Peery, PFS Director
Ashley Morales, Home Care Services Director
Melissa Bundy, RHC Director & Sleep Study Director
Jacob Clifton, Gray County EMS, Joined by Zoom

Guests

Colette Vasquez, joined by Zoom
Jesse Hanes, joined by Zoom

I. Call to Order

Cory Pittman called the meeting to order at 5:05 P.M. via Zoom Teleconference and offered the opening Prayer.

II. Approval of Minutes

Minutes from March 16, 2021 were presented. MOTION MADE by Sharon Carr to approve as presented, seconded by Mike Gardiner and carried.

III. Public Comment

No public comment

IV. Medical Staff Reports

Christy Francis presented the Medical Staff report. See attached.

V. Administrative/Financial Reports

HEMPHILL COUNTY HOSPITAL DISTRICT ADMINISTRATIVE/FINANCIAL REPORTS-

Jennifer Cox presented the District financial report. See attached. Christy Francis stated roof damage has been sustained from the recent hail storm to the EMS House on 5th street, duplex on Elsie, MVAL Cottages. A quote will be provided to replace the roofs. Christy stated a water line needs repair at the clinic area. The audit report has been delayed due to the stimulus funding. The audit report will be presented at the next meeting. Christy reminded the board of directors that the June Board meeting will be held on Tuesday, June 22, 2021.

VI. Old Business

Nursing Home Construction Update- Christy Francis stated the construction committee will perform a walkthrough of the facilities to make sure no further repairs are needed before the warranty ends. Christy stated the old nursing home building needs a lot of work. A committee has been formed to decide the next steps for the building. The staff is sorting items that need to be kept and then a garage sale will be planned. A quote for tearing down the building is in process.

VII. New Business

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Policy and Procedure Updates for Hemphill County EMS, Gray County EMS, Harvester Family Medical Clinic, Canadian Family Physicians – Policies and Procedures were reviewed. MOTION WAS MADE BY Colby Leach, seconded by Karen Gullett and carried to approve as presented.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Provider Reappointment, Credentialing, and Privileges for George Cook, M.D., Cody Culwell, M.D., Anna Isaacs, M.D., Valerie Verbi, M.D., William Isaacs, M.D., Rick Siewert, D.O, Gary Frederick, M.D., Seth Cook, M.D., Morgan Rader, FNP-C, Tiffany Potter, FNP-C, Jeanine Malone, FNP-C, Kristi Harden, FNP-C– Christy Francis stated the providers reappointments were completed by third party, 3WON. MOTION WAS MADE BY Karen Gullett to approve as presented, seconded by Sharon Carr and approved.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: COVID-19 Purchases- Two First Responder Vehicles, Ambulance, Oxygen Concentrators for MVSL, Mesa View Transport Bus, HCHD Phone System, Central Supply Stocking System, Stocking Spare Gray County Ambulance, HVAC System Update with Air Purifier– Christy Francis reviewed the COVID-19 purchases for the district. Christy stated Medical Staff reviewed the purchases and agreed the items were necessary due to COVID. MOTION WAS MADE BY Sharon Carr to approve as presented, seconded by Mike Gardiner and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Rescinding Action Taken on March 16, 2021 Related to Forgiveness of Back Taxes and Striking Property from Tax Rolls Related to Single Tract – Christy Francis stated the tax entities need to rescind the action taken at the March meetings. MOTION WAS MADE BY Mike Gardiner as presented, seconded by Karen Gullett and carried.

VIII. EXECUTIVE SESSION

Pursuant to Section 161.032 of the Texas Health & Safety Code, regarding Quality Assurance/Performance Improvement reports for Hemphill County Hospital, Canadian Family Physicians, Harvester Family Medical Clinic, Hemphill County Hospital Home Health Agency, Hemphill County Hospice, Hemphill County EMS, Gray County EMS, Mesa View Senior Living, and Mesa View Assisted Living by Coordinator. Entered Executive session at 6:43 P.M. Reports presented by Shelby Schwerzenbach.

- A) **DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Quality Assurance/ Performance Improvement Reports by Coordinator-** Out of executive session at 7:00 P.M. MOTION WAS MADE BY Sharon Carr to come out of Executive Session, seconded by Colby Leach and carried. MOTION WAS MADE BY Sharon Carr to approve as presented, seconded by Colby Leach and carried.

IX. The Board Will Meet in Closed Executive Session Pursuant to Section 551.072 Of the TEXAS GOVERNMENT CODE to Deliberate Matters Regarding the Purchase of Real Property in Hemphill County

- A) **DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: The Purchase of Real Property in Hemphill County-** Motion was made by Mike Gardiner to approve the purchase of the Star Oilfield Service Building up to \$150,000 for the storage of COVID items, training, and housing of EMS equipment, seconded by Karen Gullett and carried.

Adjournment

There being no further business, the meeting was adjourned at 7:37 P.M.

Cory Pittman, President

Christy Francis, Secretary

Date Approved