

Board of Directors Meeting

September 21, 2021

Members

Cory Pittman, Board President
Sharon Carr, Board Vice-President
Christy Francis, CEO and Board Secretary
Colby Leach
Jesse Hanes

Administration

Rich Henkel, Chief Administrative Officer
Kelsey Haley, Chief Administrative Officer
Jennifer Cox, Thomas & Thomas Financial Management Services
Renaë Thomas, Thomas & Thomas Financial Management Services (joined on Zoom)

Directors and Coordinators

Melissa Eagan, Executive Assistant
Jacob Clifton, Gray County EMS
Terrell Thomas, MVSL Administrator
Pam Guillen, RHC Compliance & Informatics
Katelyn Booze, RHC Director
Melissa Bundy, Business Development
Paula Waters, Director of Nursing
Shelby Schwerzenbach, Assistant Director of Nursing & Informatics Nurse
Weldon Allison, Plant Operations Director
Vanessa Gonzalez, EVS/Dietary Director

Guests

Cathy Ricketts, Canadian Record
Ralph Wallace, TCDRS (joined on Zoom)
Mark Meek
Jocelyn Timmons

I. Call to Order

Cory Pittman called the meeting to order at 5:01 P.M. and offered the opening Prayer.

II. Approval of Minutes

Minutes from August 17, 2021 and September 14, 2021 were presented. MOTION MADE by Sharon Carr to approve as presented, seconded by Colby Leach and carried.

III. Public Comment

No public comment.

IV. Medical Staff Reports

Christy Francis presented the Medical Staff Report. See attached.

V. Administrative/Financial Reports

HEMPHILL COUNTY HOSPITAL DISTRICT ADMINISTRATIVE/FINANCIAL REPORTS-

Jennifer Cox presented the District financial report. Jennifer stated the hospital district will apply for more stimulus funding as soon as the applications open. See attached. Christy Francis presented the Administrative updates. Christy stated a Gray County EMS ambulance hit a hog and the amount to repair the ambulance totals \$1,800. Christy stated transfers are difficult and there will be an ethics policy to present in the coming months. Christy stated there are several grants the district is applying for and reporting due for stimulus dollars and UC. The hospital district continues to have staffing issues in the nursing and EMS department. Agency staffing will cost the district \$152/hour if they have to utilize the staffing agent. Christy stated the COVID vaccine mandate has not taken effect yet but does expect it to once its reviewed. Christy stated the hospital district will have to abide by the mandate because the hospital receives federal funding.

VI. Old Business

VII. New Business

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: TCDRS Qualified Benefit Replacement

Arrangement, Ralph Wallace- Ralph Wallace from TCDRS presented an IRS 415 agreement. Ralph stated currently the IRS limit for retirement benefits to be paid to the retiree is \$230,000. Currently if this agreement is not signed, the retiree cannot receive more than \$230,000 for the remainder of the year. MOTION WAS MADE BY Colby Leach to approve as presented, seconded by Sharon Carr, opposed by Jesse Hanes, Motion passes.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Landscaping at Mesa

View Senior Living- Christy stated Action Pact will be onsite in the next week or two to review the site and the issues regarding landscaping. Agenda item tabled.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Comments from Jocelyn Timmons and Mark Meek on Landscape and Drainage from MVSL –

Jocelyn Timmons and Mark Meek presented a slideshow to show the drainage issues on Jocelyn's property. See attached.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Policy and

Procedure Updates for Public Comment – Christy stated this policy was updated due to a change in legislature regarding public comment. The changes include that a member of the public must request to present public comment of an agenda item at the beginning of the meeting, a member of the public who wishes to present public comment about a subject not on the agenda must present the request in writing the day before the board meeting, and a member of the public shall not include any elected board member. Time permitted per public comment changed for individuals, groups, and translators. MOTION WAS MADE BY Sharon Carr to approve as presented, seconded by Colby Leach and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Policy and Procedure Updates for RHC Abortion Policy, Mesa View Assisted Living, Laboratory, IT, Infection Control, Disaster, Safety, Maintenance, Home Health Remote Patient

Monitoring- Christy stated Maintenance, Safety, and Home Health Remote Patient Monitoring policies should be tabled. The remaining policies and procedures changes were reviewed. MOTION WAS MADE BY Colby Leach to approve as presented and table the three policies not presented, seconded by Sharon Carr and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Purchase Gray County EMS Ambulance– Rich Henkel stated the order needs to be placed for the new Gray County EMS ambulance. Rich stated the processing time is up to 365 days. The ambulance was included in the capital budget for FY22 in the amount of \$145k. MOTION WAS MADE BY Colby Leach to approve placing the order for the ambulance, seconded by Sharon Carr and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Hiring a Full Time Floating Mid-Level Provider- Christy stated due to recent mid-level staffing changes, she is hiring a mid-level to float between Canadian Family Physicians and Harvester Family Medical Clinic. MOTION WAS MADE BY Sharon Carr to approve as presented, seconded by Colby Leach and carried.

VIII. EXECUTIVE SESSION

Pursuant to Section 161.032 of the Texas Health & Safety Code, regarding Quality Assurance/Performance Improvement reports for Hemphill County Hospital, Canadian Family Physicians, Harvester Family Medical Clinic, Hemphill County Hospital Home Health Agency, Hemphill County Hospice, Hemphill County EMS, Gray County EMS, Mesa View Senior Living, and Mesa View Assisted Living by Coordinator. Entered Executive session at 7:07 P.M. Reports presented by Shelby Schwerzenbach.

- A) **DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Quality Assurance/ Performance Improvement Reports by Coordinator**- Out of executive session at 7:27 P.M. MOTION WAS MADE BY Colby Leach to come out of Executive Session, seconded by Sharon Carr and carried. MOTION WAS MADE BY Sharon Carr to approve as presented, seconded by Colby Leach and carried.

Adjournment

There being no further business, the meeting was adjourned at 7:27 P.M.

Cory Pittman, President

Christy Francis, Secretary

_____ Date Approved