

Board of Directors Meeting

November 21, 2023

Members

Cory Pittman, Board President
Christy Francis, CEO, and Board Secretary
Sharon Carr, Board Vice-President
Karen Gullett, Board Member

Administration

Christy Francis, Chief Executive Officer
Kelsey Haley, Chief Administrative Officer
Rich Henkel, Chief Administrative Officer
Ashley Morales, Chief Nursing Officer
Jennifer Cox, Chief Financial Officer, Thomas & Thomas Financial Management Services

Directors and Coordinators

Shelby Schwerzenbach, QA and ADON

Joined via Teams

Paula Waters, DON
Jacob Clifton, Gray County EMS
Lori Jack, Marketing
Denise Kidd, Pharmacy Coordinator
Meagan Burns, HFMC
Amber Harrison, Central Supply
Melissa Eagan, Human Resources
Charlene Duke, Hemphill County EMS
Vanessa Gonzales, Environmental & Dietary Services

Guests

Alexandra Cipollone, Executive Administrative Assistant

I. Call to Order

Cory Pittman called the meeting to order at 5:04 p.m. and offered the opening Prayer.

II. Approval of Minutes

Minutes for October 24, 2023, regular session meeting were presented. MOTION WAS MADE by Karen Gullett to approve as presented, seconded by Sharon Carr, and carried.

III. Public Comment

No public comment.

IV. Medical Staff Reports

Christy Francis gave the Medical Staff Report.

V. Administrative/Financial Reports

Jennifer Cox presented the Hemphill County Hospital District financial report.

VI. Old Business

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Christy Francis and Kelsey Haley reported on insurance premiums and the upcoming firewall construction starting November 27, 2023, in the hospital.

VII. New Business

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Kelsey explained the new Policy and Procedure updates for the Pharmacy HCH Aseptic Technique and District Clinics (CFP, HFMC) had no policy updates. **MOTION WAS MADE** by Karen Gullett to approve all Policy and Procedure updates, seconded by Sharon Carr, and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Christy detailed the list of Eagle Telemedicine Physicians for credentialing. **MOTION WAS MADE** by Karen Gullett to approve, seconded by Sharon Carr, and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Christy outlined the credentials and experience of Dr. Bednarczyk the Christmas Locum. The board reviewed Dr. Bednarczyk. **MOTION WAS MADE** by Karen Gullett to approve, seconded by Sharon Carr, and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Christy explained that credentialing, privileges, and reappointment renewal was needed for Dr. Toscano, Locum Tenens for possible use in the future. **MOTION WAS MADE** by Karen Gullett to approve, seconded by Sharon Carr, and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Christy discussed the deadline to post notice of candidate filing for the Hospital Board Election.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Christy explained the need for a board member to be appointed to the Corp Compliance Committee. **MOTION WAS MADE** by Sharon Carr to appoint Karen Gullett to the Corp Compliance Committee, seconded by Karen Gullett, and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Jeniffer Cox discussed the 27th Pay Period. **MOTION WAS MADE** by Karen Gullett to approve, seconded by Sharon Carr.

Pursuant to Section 161.032 of the Texas Health & Safety Code, regarding Quality Assurance/Performance Improvement Reports for Hemphill County Hospital, Canadian Family Physicians, Harvester Family Medical Clinic, Hemphill County Hospital Home Health Agency, Hemphill County Hospice, Hemphill County EMS, Gray County EMS, Mesa View Assisted Living, and Mesa View Senior Living by Coordinator.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Quality Assurance/ Performance Improvement Reports for Hemphill County Hospital, Canadian Family Physicians, Harvester Family Medical Clinic, Hemphill County Hospital Home Health Agency, Hemphill County Hospice, Hemphill County EMS, Gray County EMS, Mesa View Assisted Living, and Mesa View Senior Living by Coordinator — **MOTION WAS MADE** by

Sharon Carr to approve the Quality Assurance/Performance Improvement Reports as presented , seconded by Karen Gullett, and carried.

Adjournment

There being no further business, the meeting was adjourned at 6:23 p.m., MOTION WAS MADE by Sharon Carr, seconded by Karen Gullett, and carried.



Cory Pittman, Board President



Christy Francis, Board Secretary

December 19, 2023
Date Approved