

## Board of Directors Meeting

December 20, 2022

### Members

Cory Pittman, Board President  
Christy Francis, CEO and Board Secretary  
Jesse Hanes  
Colby Leach

### Administration

Rich Henkel, Chief Administrative Officer (Joined by Teams)  
Kelsey Haley, Chief Administrative Officer  
Jennifer Cox, Chief Financial Officer, Thomas & Thomas Financial Management Services  
Melissa Bundy, Director of Operations

### Directors and Coordinators

Charlotte Krodle, Executive Assistant  
Ashely Morales,  
Ashley Clark,  
Weldon Allison,  
Tina Godino,  
Audra McComas,  
Shelby Schwerzenbach,  
Dennis Kidd, (Joined by Teams)  
Jodie Waters, (Joined by Teams)  
Sondra Hill, (Joined by Teams)  
Leticia Longoria, (Joined by Teams)  
Meagan Burns, Clinic Manager (Joined by Teams)  
Katelyn Booze, Clinic Manager (Joined by Teams)  
Amber Harrison, Central Supply Director (Joined by Teams)  
Jacob Clifton, Gray County EMS Director (Joined by Teams)

### Guests

Cathy Ricketts, Canadian Record (Joined by Teams)

#### **I. Call to Order**

Cory Pittman called the meeting to order at 17:01. and offered the opening Prayer.

#### **II. Approval of Minutes**

Minutes for November 15, 2022, were presented MOTION MADE BY Jesse Hanes to approve as presented, seconded by Colby Leach and carried.

#### **III. Public Comment**

No public comment.

#### **IV. Medical Staff Reports**

Christy Francis presented the December 13, 2022. See attached.

**V. Administrative/Financial Reports**

**HEMPHILL COUNTY HOSPITAL DISTRICT ADMINISTRATIVE/FINANCIAL REPORTS-**

Christy Francis reported that the MidCoast lawsuit tax dollars was received on November 30, 2022, it was for the years 2019 through 2021. 2022 is still owed and is a proximity 1.3 to 1.4 million dollars. Christy reported on the renovations for the 200 hall of the hospital are completed, they have now started on the hospice suite, and have found a few places with mold. Christy stated that they are currently getting quotes for repairs. Christy stated that construction of the pond at Mesa View Senior Living has begun. Christy also reported that the EMS building construction did find a problem with some of the wiring, it was covered with aluminum and should have been copper, that needed to be corrected. Christy also reported that there were issues with boilers at Mesa View Assisted Living. Weldon Allison stated that three of the boilers will be replaced and potentially the other two will need to be. Christy stated that after reviewing the cost of boilers, a new one costing \$14,000, a tankless costing \$6,000, the hospital is considering a tankless one. Christy stated that there is a water softener at Mesa View Senior Living that has gone out and the warranty has expired. Rich Henkel stated that it would be around \$5,500 to get that replaced. Christy reported that the Lab had a successful CLIA survey. Christy also reported that due to a 90 day out with Evolution Health Care that was missed, we will be staying with Evolution. Rich reported when doing the remodel of the new EMS building, Open Range found that the second floor needed an extra support beam, the estimate was only an added \$3,500. Rich also stated that they are currently still looking for a chassis for the ambulance. Melissa Bundy updated the Board on grants that the district has received and is in the process of working on. See attached. Jennifer Cox presented the district financial report.

**VI. Old Business**

**VII. New Business**

**DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Policy and Procedure Updates for Public Comment, Human Resources, Radiology, and Physical Therapy -**

Christy Francis reviewed the policies and procedures updates. MOTION WAS MADE BY Colby Leach to approve as presented, seconded by Jesse Hanes, and carried.

**DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Roof Replacement -**

Rich Henkel reported damage to the roofs of Hemphill County Hospital, Mesa View Senior Living, and Mesa View Assisted Living that need to be repaired. Rich stated to file a claim with the insurance company it would be \$125,000 plus up to \$250,000, hospital would get a cash value from the Edward Abraham Memorial Home, so out of pocket should estimate \$125,000. Rich stated that in order to assess the damage the hospital needs to make an insurance claim. MOTION WAS MADE BY Jesse Hanes to approve as presented, seconded by Colby Leach, and carried.

**DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Consider adding a Mid-Level at Pampa -** Agenda item tabled.

**DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: 2023 Section 125**

**Cafeteria Plan Resolution -** Christy Francis presented a Resolution for CPI that allows her to sign documents for the 2023 Section 125 Cafeteria Plan. MOTION WAS MADE BY Colby Leach, to approve as presented, seconded by Jesse Hanes, and carried.

**DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Credentialing for Locum: Dr. Kimberly S. Maroney** – Christy stated Medical Staff did move to approved Dr. Maroney to cover the Christmas holiday and will have a local doctor covering as backup. MOTION WAS MADE BY Jesse Hanes to approve as presented, seconded by Colby Leach, and carried.

**DISCUSS, CONSIDER, AND IF NECESSARY, TAKE ACTION ON: Strategic Planning follow up** – Christy Francis presented the Strategic Planning Follow Up results with no action taken.

### VIII. EXECUTIVE SESSION

**Pursuant to Section 551.085 of The Texas Government Code to Deliberate Matters Concerning a Potential New Service Line.** Entered into Executive Session at 18:23.

**Pursuant to Section 161.032 of the Texas Health & Safety Code, regarding Quality Assurance/Performance Improvement reports Hemphill County Hospital, Canadian Family Physicians, Harvesters Family Medical Clinic, Hemphill County Hospital Home Health Agency, Hemphill County Hospice, Hemphill County EMS, Gray County EMS, Mesa View Senior Living, and Mesa View Assisted Living by Coordinator.**

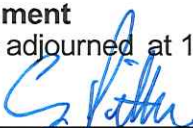
### RECONVENE TO TAKE ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

**DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Potential New Service Line** – MOTION TO COME OUT OF EXECUTIVE SESSION AT 18:50 by Colby Leach, seconded by Jesse Hanes and carried. MOTION WAS MADE BY Colby Leach to approve as presented, seconded by Jesse Hanes, and carried to move forward to expand Sleep Disorder Center to Coon Memorial Hospital in Dalhart, Texas.

**DISCUSS, CONSIDER, AND IF NECESSARY, TAKE ACTION ON: Quality Assurance/Performance Improvement Reports by Coordinators** – MOTION WAS MADE BY Colby Leach to approve the Quality Assurance/Performance Improvement Reports as presented, seconded by Jessie Hanes, and carried.

### Adjournment

There being no further business, the meeting was adjourned at 18:50.

  
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Cory Pittman, President

  
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Christy Francis, Secretary

1/17/2023 Date Approved