

Board of Directors Meeting

April 16, 2024

Members

Cory Pittman, Board President
Christy Francis, CEO, and Board Secretary
Sharon Carr, Board Vice-President
Karen Gullett, Board Member
Whitney Jones, Board Member

Administration

Kelsey Haley, Chief Administrative Officer
Rich Henkel, Chief Administrative Officer
Ashley Morales, Chief Nursing Officer
Jennifer Cox, Chief Financial Officer, Thomas & Thomas Financial Management Services

Directors and Coordinators

Shelby Schwerzenbach, QA and Nursing
Melissa Eagan, Human Resources

Joined via Teams

Vanessa Gonzales, EVS and Dietary
Leticia Longoria, Patient Financial Services
Kristin Mauldin, Business Development
Audra McComas, Mesa View Senior Living

Guests

Alexandra Cipollone, Executive Administrative Assistant
Brent Fuller, CPA, Discovery

I. Call to Order, Roll Call, Recognition of Guests, and Prayer

Cory Pittman called the meeting to order at 5:00 p.m. and offered the opening Prayer. Kelsey Haley called roll and recognized attending guests.

II. Approval of Minutes

Minutes for March 19, 2024, regular session meeting was presented. MOTION WAS MADE by Karen Gullett to approve minutes as presented, seconded by Whitney Jones, and carried.

III. Public Comment

No public comment.

IV. Medical Staff Report

Ashley Morales presented the Medical Staff Report.

V. Administrative/Financial Reports

Kelsey Haley discussed administrative updates. Jennifer Cox presented the financial report for Hemphill County Hospital District.

VI. Old Business

No old business.

VII. New Business

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Audit Report presented by Discovery Analysts & Consultants: Guest Brent Fuller from Discovery presented the Audit Report. MOTION WAS MADE by Sharon Carr to approve the Audit Report as presented, seconded by Whitney Jones, and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Hospital Bylaws: Kelsey presented the Hospital Bylaws. Item was tabled for next month.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Recredentialing of District Providers. Kelsey reported the recredentialing of all District providers. MOTION WAS MADE by Karen Gullett to approve the recredentialing of all District providers, seconded by Whitney Jones, and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Delineation of Privileges: Kelsey presented the updated Delineation of Privileges. MOTION WAS MADE by Karen Gullett to approve the Delineation of Privileges, seconded by Whitney Jones, and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Policy and Procedure Updates for: Hemphill County EMS, Gray County EMS, EVS, Employee Incident Reporting, Orientation, Hospital Response to Measles, and Capital Purchasing: Kelsey presented no change in policy and procedures for Hemphill County EMS, Gray County EMS, and EVS. Melissa presented the updates for HR – Employee Incident Reporting and HR – Orientation policy and procedures. Kelsey presented updates for the Hospital Response to Measles policy and procedures. Jennifer presented updates for Capital Purchasing policy and procedures. MOTION WAS MADE by Sharon Carr to approve all Policy and Procedure updates, seconded by Whitney Jones, and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Updated on Grant Opportunities with Potential Direction: Kelsey reported updates on grant opportunities. MOTION WAS MADE by Whitney Jones to approve grant opportunities as presented, seconded by Karen Gullett, and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: 911 Calls in Lipscomb County. Rich discussed no longer taking 911 calls in Lipscomb County and sending letters of refusal of service to Lipscomb County agencies. MOTION WAS MADE by Whitney Jones to approve no longer taking 911 calls until circumstances change in Lipscomb County, seconded by Sharon Carr, and carried.

VIII. Executive Session

Pursuant to Section 161.032 of the Texas Health & Safety Code, regarding Quality Assurance/Performance Improvement Reports for Hemphill County Hospital District, Canadian Family Physicians, Harvester Family Medical Clinic, Hemphill County Hospital Home Health Agency, Hemphill County Hospice, Hemphill County EMS, Gray County EMS, Mesa View Assisted Living, and Mesa View Senior Living by Coordinator.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Quality Assurance/ Performance Improvement Reports for Hemphill County Hospital District, Canadian Family Physicians, Harvester Family Medical Clinic, Hemphill County Hospital Home Health Agency, Hemphill County Hospice, Hemphill County EMS, Gray County EMS, Mesa View Assisted Living, and Mesa View Senior Living: — MOTION WAS MADE by Whitney Jones to approve the Quality Assurance/Performance Improvement Reports, seconded by Sharon Carr, and carried.

Pursuant to Section 551.074 of the Texas Government Code, this Session to Consider Evaluation of Hospital Administrator and Contract Review.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Hospital Administrator Contract: MOTION WAS MADE by Whitney Jones to approve Hospital Administrator Contract, seconded by Sharon Carr, and carried.

IX. Adjournment

There being no further business, the meeting was adjourned at 8:45 p.m., MOTION WAS MADE by Whitney Jones to adjourn, seconded by Sharon Carr, and carried.



Sharon Carr, Board Vice-President



Christy Francis, Board Secretary

May 21, 2024
Date Approved