

Board of Directors Meeting

January 16, 2024

Members

Cory Pittman, Board President
Christy Francis, CEO, and Board Secretary
Sharon Carr, Board Vice-President
Karen Gullett, Board Member
Colby Leach, Board Member
Whitney Jones, Board Member

Administration

Christy Francis, Chief Executive Officer
Rich Henkel, Chief Administrative Officer
Ashley Morales, Chief Nursing Officer
Jennifer Cox, Chief Financial Officer, Thomas & Thomas Financial Management Services

Directors and Coordinators

Shelby Schwerzenbach, QA and ADON

Joined via Teams

Kelsey Haley, CAO
Paula Waters, DON
Lori Jack, Marketing
Deona Fisk, Sleep Disorders Center
Heather Milburn, Laboratory
Kristin Mauldin, Business Development
Leticia Longoria, Patient Financial Services
Sondra Hill, Mesa View Assisted Living
Nikki Ray, Radiology
Vanessa Gonzales, Environmental & Dietary Services
Amber Harrison, Materials Management

Guests

Alexandra Cipollone, Executive Administrative Assistant
Melissa Eagan, Human Resources
Ike Julian, Canadian Community Center
Katelyn Booze, Clinic Manager
Audra McComas, Mesa View Senior Living
Sam Conner, Rehabilitation & Therapy Services
Tina Godino, Hope Awakened Counseling

I. Call to Order

Cory Pittman called the meeting to order at 5:02 p.m. and offered the opening Prayer.

II. Approval of Minutes

Minutes for November 21, 2023, regular session meeting were presented. MOTION WAS

MADE by Sharon Carr to approve as presented, seconded by Karen Gullett, and carried.

III. Public Comment

No public comment.

IV. Medical Staff Reports

Christy Francis presented the Medical Staff Report.

V. Administrative/Financial Reports

Jennifer Cox presented the Hemphill County Hospital District financial report.

VI. Old Business

No old business.

VII. New Business

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Christy reported on policy and procedure updates for Activity Program, Visitor and Traffic Control, Employee Quarantine Practices, EMS Guidelines Billing Process. Rehabilitation & Therapy Services had no change in policy and procedure. Rich discussed Radiology Policy and Procedure updates. MOTION WAS MADE by Colby Leach to approve all Policy and Procedure updates, seconded by Karen Gullett, and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Christy reported on policy and procedure updates for Swing Bed Discharge Notification. Quality Assurance and Performance Improvement, Dietary, and Hospice had no change in policy and procedure. Melissa Eagan discussed the update to the Employee Certification policy and procedure. MOTION WAS MADE by Colby Leach to approve all Policy and Procedure updates, seconded by Karen Gullett, and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Christy discussed the credentialing and privileges for the Christmas Locum: Dr. Harold Woodward. MOTION WAS MADE by Karen Gullett to approve, seconded by Colby Leach, and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Alexandra discussed the Election Clerk was a legislative mandated position. Christy will be the Election Clerk for the May 2024 election.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Alexandra reported on the Deadline to File Applications for a place on Ballot and Notice of Period for Filing for Place on District General Election Ballot notices that the District had posted on the District's website and with the Canadian Record for the May 2024 election.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Alexandra presented the Order of Election for Hemphill County Hospital District Board of Directors. MOTION WAS MADE by Colby Leach to approve, seconded by Sharon Carr, and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Christy discussed the appointment of Janice Schafer as the Election Judge and that she would appoint her own assistants. MOTION WAS MADE by Sharon Carr to approve, seconded by Colby Leach, and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Christy, Ike Julian, and Sam Conner reported on the Canadian Community Center Architectural collaboration proposal. MOTION WAS MADE by Sharon Carr to approve up to \$5,000, seconded by Colby Leach, and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Christy reported updates to Medical Staff Officers and Committee Assignments. MOTION WAS MADE by Sharon Carr to approve, seconded by Karen Gullett.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Christy presented updates to Medical Staff Rules and Regulations. MOTION WAS MADE by Colby Leach to approve, seconded by Karen Gullett, and carried.

Pursuant to Section 161.032 of the Texas Health & Safety Code, regarding Quality Assurance/Performance Improvement Reports for Hemphill County Hospital, Canadian Family Physicians, Harvester Family Medical Clinic, Hemphill County Hospital Home Health Agency, Hemphill County Hospice, Hemphill County EMS, Gray County EMS, Mesa View Assisted Living, and Mesa View Senior Living by Coordinator.

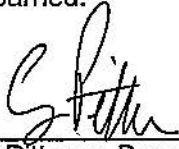
DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Quality Assurance/Performance Improvement Reports for Hemphill County Hospital, Canadian Family Physicians, Harvester Family Medical Clinic, Hemphill County Hospital Home Health Agency, Hemphill County Hospice, Hemphill County EMS, Gray County EMS, Mesa View Assisted Living, and Mesa View Senior Living by Coordinator — MOTION WAS MADE by Colby Leach to approve the Quality Assurance/Performance Improvement Reports as presented, seconded by Karen Gullett, and carried.

Pursuant to Section 551.085 of The Texas Government Code to Deliberate Matters Concerning a Potential New Service Line.

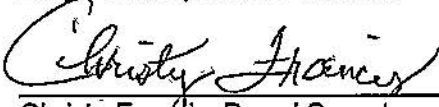
DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Potential New Service Line --- No action was taken.

Adjournment

There being no further business, the meeting was adjourned at 7.47p.m., MOTION WAS MADE by Sharon Carr, seconded by Karen Gullett, and carried.



Cory Pittman, Board President



Christy Francis, Board Secretary

February 20, 2024
Date Approved