

Board of Directors Meeting

January 21, 2025

Board Members

Cory Pittman – Board Director President
Sharon Carr – Board Director Vice-President
Karen Gullett – Board Director
Colby Leach – Board Director
Whitney Jones – Board Director

Administration

Kelsey Haley – Chief Executive Officer (Via Teams)
Rich Henkel – Chief Administrative Officer
Jennifer Cox – Chief Financial Officer, Thomas & Thomas Financial Management Services
Ashley Morales – Chief Nursing Officer
David Godino – Chief Operating Officer

Directors and Coordinators

Alexandra Cipollone – Executive Administrative Assistant
Kristin Mauldin – Business Development Coordinator/Grant Writer
Jacob Clifton – Hemphill County Hospital District EMS Director
Katelyn Booze – Clinic Director (CFP, HFMC, HAC)
Melissa Eagan – Human Resources Director
Shelby Schwerzenbach – Assistant Director of Nursing/Informatics Nurse (QA)
Weldon Allison – Plant Operations Director

Joined via Teams

Amber Harrison – Materials Management Coordinator
Deona Fisk – Sleep Disorders Center Coordinator
Leticia Longoria – Patient Financial Services Director
Lori Jack – Marketing Editor and Branding Specialist
Mindy Woodside – Hospice Volunteer Coordinator
Paula Waters – Director of Nursing
Shelly Wayne – Mesa View Senior Living Business Office Manager
Vanessa Gonzales – Dietary Director/Environmental Services Director

I. Call to Order, Roll Call, Recognition of Guests, and Prayer

Cory Pittman called the meeting to order at 5:00 p.m. and offered the opening Prayer. Rich Henkel called Roll and recognized the attending guests.

II. Approval of Minutes

Minutes for December 17, 2024, Regular Monthly Session were presented. MOTION WAS MADE by Karen Gullett to approve the minutes as presented, seconded by Whitney Jones, and carried.

III. Public Comment

No public comment was presented.

IV. Medical Staff Report

The Medical Staff Report was presented by Ashley Morales.

V. Administrative/Financial Reports

Rich Henkel presented the administrative report. Jennifer Cox presented the financial reports for Hemphill County Hospital District.

VI. New Business

DISCUSS, CONSIDER, AND, IF NECESSARY, TAKE ACTION ON: Hemphill County Hospital District Employee Handbook. Rich Henkel presented the Hemphill County Hospital District Employee Handbook. MOTION WAS MADE by Karen Gullett to approve the Hemphill County Hospital District Employee Handbook as presented, seconded by Whitney Jones, and carried.

DISCUSS, CONSIDER, AND, IF NECESSARY, TAKE ACTION ON: Policy and Procedure Updates for HCHD Human Resources – Employee Payroll Deduct and Discount Policy, Grievance, Hospice, QAPI/QA, and Utilization Review – No Change Forms. Rich Henkel presented Policy and Procedure Updates for HCHD Human Resources – Employee Payroll Deduct and Discount Policy, Grievance, Hospice, QAPI/QA, and Utilization Review – No Change Forms. MOTION WAS MADE by Colby Leach to approve Policy and Procedure Updates as presented, seconded by Whitney Jones and carried.

DISCUSS, CONSIDER, AND, IF NECESSARY, TAKE ACTION ON: Appointment, Recredentialing, and Privileging all HCHD Behavioral Health Providers. Rich Henkel presented Appointment, Recredentialing, and Privileging all HCHD Behavioral Health Providers – Melinda Stiles, ED.S., LPC, LSSP and Tina Godino, LCSW. MOTION WAS MADE by Whitney Jones to approve the Appointment, Recredentialing, and Privileging all HCHD Behavioral Health Providers as presented, seconded by Sharon Carr, and carried.

DISCUSS, CONSIDER, AND, IF NECESSARY, TAKE ACTION ON: Appointment of Infection Control Nurse/Officer - Jennifer Hill, LVN. Rich Henkel presented the Appointment of Infection Control Nurse/Officer - Jennifer Hill, LVN. MOTION WAS MADE by Colby Leach to approve the Appointment of Infection Control Nurse/Officer - Jennifer Hill, LVN as presented, seconded by Whitney Jones, and carried.

DISCUSS, CONSIDER, AND, IF NECESSARY, TAKE ACTION ON: Appoint Ashley Morales to exercise the Administrators authority at Mesa View Senior Living effective February 01, 2025. Rich Henkel presented the appointment of Ashley Morales to exercise the Administrators authority at Mesa View Senior Living effective February 01, 2025. MOTION WAS MADE by Whitney Jones to approve the appointment of Ashley Morales to exercise the Administrators authority at Mesa View Senior Living effective February 01, 2025, as presented, seconded by Sharon Carr, and carried.

DISCUSS, CONSIDER, AND, IF NECESSARY, TAKE ACTION ON: Rehabilitation & Therapy Services Architectural Construction Proposal. David Godino presented the Rehabilitation & Therapy Services Architectural Construction Proposal. MOTION WAS MADE by Colby Leach to approve the Rehabilitation & Therapy Services Architectural Construction Proposal with a limited budget of up to \$15,000 for architectural drawings as presented, seconded by Whitney Jones, and carried.

DISCUSS, CONSIDER, AND, IF NECESSARY, TAKE ACTION ON: Update on Grant Opportunities with Potential Direction. Kristin Mauldin and Ashley Morales presented the Update

on Grant Opportunities with Potential Direction. MOTION WAS MADE by Sharon Carr to approve moving forward with Grant Opportunities as presented, seconded by Colby Leach, and carried.

DISCUSS, CONSIDER, AND, IF NECESSARY, TAKE ACTION ON: Election Notice of Deadline to File Applications for Place on the Ballot and Notice of Period for Filing for Place on District's General Election Ballot. Rich Henkel presented the Election Notice of Deadline to File Applications for Place on the Ballot and Notice of Period for Filing for Place on District's General Election Ballot. MOTION WAS MADE by Whitney Jones to approve the Election Notice of Deadline to File Applications for Place on the Ballot and Notice of Period for Filing for Place on District's General Election Ballot as presented, seconded by Sharon Carr, and carried.

DISCUSS, CONSIDER, AND, IF NECESSARY, TAKE ACTION ON: Resolution and Joint Agreement with Hemphill County Underground Water Conservation District, City of Canadian, Hemphill County Hospital District, and Canadian Independent School District. Rich Henkel presented the Resolution and Joint Agreement with Hemphill County Underground Water Conservation District, City of Canadian, Hemphill County Hospital District, and Canadian Independent School District. MOTION WAS MADE by Colby Leach to approve the Resolution and Joint Agreement with Hemphill County Underground Water Conservation District, City of Canadian, Hemphill County Hospital District, and Canadian Independent School District as presented, seconded by Whitney Jones, and carried.

DISCUSS, CONSIDER, AND, IF NECESSARY, TAKE ACTION ON: Order of Election for Hemphill County Hospital District Board of Directors. Rich Henkel presented the Order of Election for Hemphill County Hospital District Board of Directors. MOTION WAS MADE by Karen Gullett to approve the Order of Election for Hemphill County Hospital District Board of Directors as presented, seconded by Sharon Carr, and carried.

DISCUSS, CONSIDER, AND, IF NECESSARY, TAKE ACTION ON: Election Clerk Appointment. Rich Henkel presented the Election Clerk Appointment. MOTION WAS MADE by Whitney Jones to approve Election Clerk Appointment as presented, seconded by Colby Leach, and carried.

DISCUSS, CONSIDER, AND, IF NECESSARY, TAKE ACTION ON: Appoint Election Judges and Assistants. Rich Henkel presented the Appointment of Election Judges and Assistants. MOTION WAS MADE by Colby Leach to approve the Appointment of Election Judges and Assistants as presented, seconded by Whitney Jones, and carried.

VII. Executive Session

Cory Pittman called the meeting into Executive Session at 6:05 p.m.

Cory Pittman called the meeting into Executive Session at 6:16 p.m.

Cory Pittman called the meeting into Executive Session at 7:08 p.m.

Pursuant to Section 161.032 of the Texas Health & Safety Code, regarding Quality Assurance/Performance Improvement Reports for Hemphill County Hospital District, Canadian Family Physicians, Harvester Family Medical Clinic, Hemphill County Hospital Home Health Agency, Hemphill County Hospice, Hemphill County Hospital District EMS, Mesa View Assisted Living, and Mesa View Senior Living by Coordinator.

Pursuant to Section 551.085 of The Texas Government Code to Deliberate Matters Concerning a Potential New Service Line.

VIII. Exit Executive Session

Cory Pittman called the meeting out of Executive Session at 6:15 p.m., MOTION WAS MADE by Whitney Jones to come out of Executive Session, seconded by Colby Leach, and carried.

Cory Pitman called the meeting out of Executive Session at 7:04 p.m., MOTION WAS MADE by Whitney Jones to come out of Executive Session, seconded by Colby Leach, and carried.

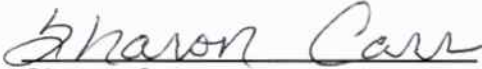
Cory Pitman called the meeting out of Executive Session at 7:15 p.m., MOTION WAS MADE by Whitney Jones to come out of Executive Session, seconded by Colby Leach, and carried.

DISCUSS, CONSIDER, AND, IF NECESSARY, TAKE ACTION ON: Quality Assurance/Performance Improvement Reports for Hemphill County Hospital District, Canadian Family Physicians, Harvester Family Medical Clinic, Hemphill County Hospital Home Health Agency, Hemphill County Hospice, Hemphill County Hospital District EMS, Mesa View Assisted Living, and Mesa View Senior Living. MOTION WAS MADE by Colby Leach to approve the Quality Assurance/Performance Improvement Reports, seconded by Whitney Jones, and carried.

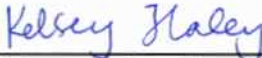
DISCUSS, CONSIDER, AND, IF NECESSARY, TAKE ACTION ON: Potential New Service Line. Rich Henkel and Jennifer Cox presented the Potential New Service Line. MOTION WAS MADE by Whitney Jones to approve the Potential New Service Line for \$150,000 paid for by the City of White Deer for one (1) year as presented, seconded by Sharon Carr, and carried.

IX. Adjournment

There being no further business, the meeting was adjourned at 7:15 p.m., MOTION WAS MADE by Colby Leach to adjourn, seconded by Sharon Carr, and carried.


Sharon Carr, Board Vice President

February 18, 2025
Date Approved


Kelsey Haley, Board Secretary