Board of Directors Meeting

January 25, 2022

Members
Cory Pittman, Board President
Sharon Carr, Board Vice-President
Christy Francis, CEO and Board Secretary
Karen Gullett,
Jesse Hanes (joined on Zoom)
Colby Leach

Administration
Rich Henkel, Chief Administrative Officer
Kelsey Haley, Chief Administrative Officer
Jennifer Cox, Chief Finance Officer, Thomas & Thomas Financial Management Services

Directors and Coordinators
Melissa Eagan, Executive Assistant
David Troublefield, HR Director
Sondra Hill, Mesa View Assisted Living
Vanessa Gonzalez, Dietary/EVS
Charlene Duke, Hemphill EMS Director
Lori Jack, Marketing Director
Pam Guillen, RHC Informatics Coordinator
Christie Peery, PFS Director
Shelby Schwerzenbach, ADON/ Informatics Nurse
Katelyn Booze, Clinic Manager
Amber Harrison, Central Supply Director
Jacob Clifton, Gray County EMS Director
Melissa Bundy, Business Development
Terrell Thomas, Mesa View Senior Living Director
Ashley Morales, Home Health & Hospice Director
Paula Waters, Director of Nursing

Guests
Cathy Ricketts, Canadian Record

I. Call to Order

Cory Pittman called the meeting to order at 5:01 P.M. and offered the opening Prayer.

II. Approval of Minutes

Minutes from December 21, 2021 were presented. MOTION MADE by Karen Gullett to approve as presented, seconded by Colby Leach and carried.

III. Public Comment

No public comment.

IV. Medical Staff Reports

Christy Francis stated the medical staff report will be presented next month.

V. Administrative/Financial Reports

HEMPHILL COUNTY HOSPITAL DISTRICT ADMINISTRATIVE/FINANCIAL REPORTS- Jennifer Cox presented the District financial report. Christy Francis presented Administrative reports. Christy stated the phone system is set to upgrade in February. Christy informed the board that the District has seen an increase in COVID cases among the public. Several departments have had staff members out sick with covid or quarantined as a result in the recent wave of cases. Christy stated the district will also be making a change soon within the IT department.

VI. Old Business

VII. New Business

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Order of Election for Hemphill County Hospital District Board of Directors –MOTION WAS MADE BY Sharon Carr to approve the policies and procedures as presented, seconded by Karen Gullett and carried to approve.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Appoint an Election Clerk -. MOTION WAS MADE BY Sharon Carr to elect Melissa Eagan as the District Election Clerk, seconded by Colby Leach and carried to approve.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Resolution and Joint Election Agreement with Hemphill County Underground Water Conservation District, City of Canadian, Hemphill County, Hemphill County Hospital District, and Canadian Independent School District- Melissa Eagan stated this year the entities will hold a joint election. The election process will be overseen by Lisa Johnson. All candidates will be listed on one ballot. The County Clerk will also conduct early voting for the entities at the court house and CISD administration office. MOTION WAS MADE BY Sharon Carr to approve as presented, seconded by Karen Gullett and carried to approve.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Appoint Election Judges and Assistants- Melissa Eagan presented a list of election judges provided by Lisa Johnson. The assistants will be chosen at Lisa's discretion. MOTION WAS MADE BY Colby Leach to approve as presented, seconded by Karen Gullett and carried to approve.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Patient Financial Services Cerner Revenue Cycle Optimization- Jennifer Cox presented the PFS Cerner revenue cycle optimization agreement. Jennifer stated the initial cost upfront is $30,000. The 9 months remaining are $10,000 each month but only paid upon realization of benefit as described in the contract. MOTION WAS MADE BY Karen Gullett to approve as presented, seconded by Sharon Carr and carried to approve.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Policy and Procedures for Dietary, QA- Christy stated there are no changes to the policies and procedures. MOTION WAS MADE BY Karen Gullett to approve as presented, seconded by Colby Leach and carried to approve.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Canadian Apartment Demolition Reimbursement to City of Canadian- Christy reviewed the cost of demolishing the apartments accrued by the City of Canadian. The hospital district's portion, should they agree to join with the other entities to split the cost, is 15.22% or $18,209.11. Christy stated if the district does participate in sharing the cost then once the property sells, the district will receive 15.22% of the sales price since that is the portion HCHD 'owns'. MOTION WAS MADE BY Colby Leach to approve as presented, seconded by Karen Gullet; Sharon Carr voting against the motion, Motion passes.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Landscaping at Mesa View Senior Living- Tabled

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Provider Reappointment, Credentialing, and Privileges for Southwest Medical Associate Locum Provider Dr. Sujan Gogu, D.O.- Christy stated Dr. Gogu covered the ED a couple of years ago. He is a locum provider at Southwest Medical Associates. Christy stated he is due for reappointment. Medical Staff did review and approve this request. MOTION WAS MADE BY Karen Gullett to approve as presented, seconded by Sharon Carr and carried to approve.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Election of Medical Staff Officers and Committee Assignments- Christy stated the Medical Staff Officers and Committee Assignments were approved with no changes from previous year. MOTION WAS MADE BY Colby Leach, seconded by Sharon Carr and carried to approve.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Medical Staff Bylaws- Christy Francis stated the Medical Staff Bylaws are presented with no changes from the previous year. MOTION WAS MADE BY Karen Gullett, seconded by Colby Leach and carried to approve.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Medical Staff Rules & Regulations- Christy stated the Medical Staff Rules & Regulations are presented with no changes from previous year. Karen Gullett noted one change and requested to change section 1B from the Chief Nursing Officer to the appropriate person that serves as the Medical Staff Committee Secretary. MOTION WAS MADE BY Karen Gullett to approve with the change noted in section 1B, seconded by Colby Leach and carried to approve.

VIII. EXECUTIVE SESSION

Pursuant to Section 161.032 of the Texas Health & Safety Code, regarding Quality Assurance/Performance Improvement reports for Hemphill County Hospital, Canadian Family Physicians, Harvester Family Medical Clinic, Hemphill County Hospital Home Health Agency, Hemphill County Hospice, Hemphill County EMS, Gray County EMS, Mesa View Senior Living, and Mesa View Assisted Living by Coordinator. Entered into Executive session at 6:17PM.

A) **DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Quality Assurance/ Performance Improvement Reports by Coordinator-** MOTION TO COME OUT OF EXECUTIVE SESSION AT 6:42 by Sharon Carr, seconded by Colby Leach and carried. MOTION WAS MADE BY Colby Leach to approve the Quality Assurance/Performance Improvement Reports as presented, seconded by Karen Gullett and carried.

Adjournment

There being no further business, the meeting was adjourned at 6:42 P.M.

Cory Pittman, President

Christy Francis, Secretary

2/15/22 Date Approved