

## **Board of Directors Meeting**

**March 15, 2022**

### **Members**

Cory Pittman, Board President  
Sharon Carr, Board Vice-President  
Christy Francis, CEO and Board Secretary  
Karen Gullett,  
Jesse Hanes

### **Administration**

Rich Henkel, Chief Administrative Officer  
Kelsey Haley, Chief Administrative Officer  
Jennifer Cox, Chief Finance Officer, Thomas & Thomas Financial Management Services

### **Directors and Coordinators**

Melissa Eagan, Executive Assistant  
David Troublefield, HR Director  
Sondra Hill, Mesa View Assisted Living  
Vanessa Gonzalez, Dietary/EVS  
Lori Jack, Marketing Director  
Pam Guillen, RHC Informatics Coordinator  
Leticia Longoria, PFS Director  
Shelby Schwerzenbach, ADON/ Informatics Nurse  
Katelyn Booze, Clinic Manager  
Amber Harrison, Central Supply Director  
Jacob Clifton, Gray County EMS Director  
Melissa Bundy, Business Development  
Terrell Thomas, Mesa View Senior Living Director  
Ashley Morales, Home Health & Hospice Director  
Paula Waters, Director of Nursing  
Weldon Allison, Plant Operations Director  
Kasi Hill, MVSL Director of Nursing

### **Guests**

Cathy Ricketts, Canadian Record  
Julie Sims, Gray County EMS  
Jocelyn Timmons  
Dale Langehennig, Texas Preferred Insurance  
Crystal Cooper, Texas Preferred Insurance

#### **I. Call to Order**

Cory Pittman called the meeting to order at 5:02 P.M. and offered the opening Prayer.

#### **II. Approval of Minutes**

Minutes from February 15, 2022 were presented. MOTION MADE by Sharon Carr to approve as presented, seconded by Karen Gullett and carried.

### **III. Public Comment**

No public comment.

### **IV. Medical Staff Reports**

Christy Francis presented March's Medical Staff report. See attached.

### **V. Administrative/Financial Reports**

#### **HEMPHILL COUNTY HOSPITAL DISTRICT ADMINISTRATIVE/FINANCIAL REPORTS-**

Jennifer Cox presented the District financial report. Christy presented the administrative update. Christy informed the board that hotel reservations have been made for the THT Conference in July. Christy updated the board that the hospital district received a quality award.

### **VI. Old Business**

### **VII. New Business**

**Insurance Bids: D&O, Auto, Liability, Property, Cyber, BI/ EE** –Dale Langehennig presented the Insurance renewals for 2022-2023. See attached. The renewal premiums total \$354,729.79 which is a 15% increase from the previous year. Dale presented an option property storm deductible buyback policy. MOTION WAS MADE BY Karen Gullett to approve the insurance renewal premiums as presented and to approve the additional buyback deductible premium in the amount of \$40,000, seconded by Jesse Hanes and carried.

**DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Policy and Procedure Updates for Trauma, Emergency Room, Infection Control-** Christy stated the policies and procedures are presented with no changes. MOTION WAS MADE BY Sharon Carr to approved as presented, seconded by Karen Gullett and carried.

**DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Certification of Unopposed Candidates for Other Political Subdivisions-** Melissa Eagan stated Sharon Carr and Karen Gullett submitted applications for reelection. Both positions were unopposed and therefore the attached certification needs approval. MOTION WAS MADE BY Karen Gullett to approve as presented, seconded by Sharon Carr and carried.

**DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: HCHD Board of Directors Election Order of Cancellation-** Melissa Eagan stated Sharon Carr and Karen Gullett are both unopposed. The Order of Cancellation of HCHD Board of Directors Election is attached. MOTION WAS MADE BY Sharon Carr to approve as presented, seconded by Jesse Hanes and carried.

**DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Amendment to Interlocal Cooperation Agreement for the Provision of Ambulance Services between Gray County, City of Pampa, and Hemphill County Hospital District-** Rich Henkel stated Gray County EMS has been in service for three years now. The interlocal agreement is to extend the EMS Contract with Gray County and City of Pampa for an additional three years. The only change in the agreement is the addition of \$50,000 each paid by the City of Pampa and Gray County for a total of \$100,000 paid to Hemphill County Hospital District to assist with funding an ambulance. MOTION WAS MADE BY Sharon Carr to approved as presented, seconded by Jesse Hanes and carried.

**DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Landscaping at Mesa View Senior Living-** Christy reviewed the Landscaping at Mesa View senior living. Christy stated the growing season is coming up quickly and a decision needs to be made. The accountability of expenses shows SCI will pay \$18,029.87 or 10% of the cost, Action Pact will pay \$15,000 or 8% of the cost, and HCHD will pay the remainder 83% of cost at a total of \$156,369.94. The total landscape cost is \$189,399.81. Christy informed the board that Action Pact will try to work with Reeder Landscape on assisting with some of the costs. MOTION WAS MADE BY Sharon Carr to approve the landscaping as presented, including the Green Plains Designs landscape quote, and utilize funding from the foundation and remainder out of operations, seconded by Karen Gullett and carried.

**DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Hemphill County Hospital Patient Room Improvements-** Kelsey Haley stated the Hospital District received a COVID grant and the eligible expenses can pay for hospital patient room improvements. The total cost will take the entirety of the grant roughly \$255,000. The cosmetic improvements will be to the patient bathrooms and allow an antimicrobial seamless flooring to be installed. It will also include an ADA accessible shower and toilet that allows patients to shower in the patient rooms instead of consistently utilizing the single shower in Physical Therapy department. MOTION WAS MADE BY Karen Gullett to approve the Hospital Inpatient Room Improvements as presented, seconded by Sharon Carr and carried.

#### VIII. EXECUTIVE SESSION

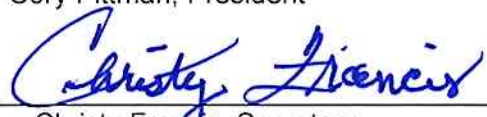
Pursuant to Section 161.032 of the Texas Health & Safety Code, regarding Quality Assurance/Performance Improvement reports for Hemphill County Hospital, Canadian Family Physicians, Harvester Family Medical Clinic, Hemphill County Hospital Home Health Agency, Hemphill County Hospice, Hemphill County EMS, Gray County EMS, Mesa View Senior Living, and Mesa View Assisted Living by Coordinator. Entered into Executive session at 7:12PM.

- A) **DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Quality Assurance/ Performance Improvement Reports by Coordinator-** MOTION TO COME OUT OF EXECUTIVE SESSION AT 7:25 by Sharon Carr, seconded by Karen Gullett and carried. MOTION WAS MADE BY Sharon Carr to approve the Quality Assurance/Performance Improvement Reports as presented, seconded by Karen Gullett and carried.

#### Adjournment

There being no further business, the meeting was adjourned at 7:26 P.M.

  
Cory Pittman, President

  
Christy Francis, Secretary

5/27/22

Date Approved