

Board of Directors Meeting

March 18, 2025

Board Members

Cory Pittman – Board of Directors President
Sharon Carr – Board of Directors Vice-President
Colby Leach – Board of Directors
Whitney Jones – Board of Directors

Administration

Rich Henkel – Chief Administrative Officer
Jennifer Cox – Chief Financial Officer, Thomas & Thomas Financial Management Services
Ashley Morales – Chief Nursing Officer
David Godino – Chief Operating Officer

Directors and Coordinators

Alexandra Cipollone – Executive Administrative Assistant
Kristin Mauldin – Business Development Coordinator/Grant Writer
Paula Waters – Director of Nursing
Shelby Schwerzenbach – Assistant Director of Nursing/Informatics Nurse (QA)
Tina Godino – Licensed Clinical Social Worker

Joined via Teams

Deona Fisk – Sleep Disorders Center Coordinator
Heather Milburn – Laboratory Manager – Interim
Katelyn Booze – Clinic Director (CFP, HFMC, HAC)
Leticia Longoria – Patient Financial Services Director
Samantha Conner – Rehabilitation & Therapy Services Director
Shelley Wayne – Mesa View Senior Living Business Office Manager
Vanessa Gonzalez – Dietary Director/Environmental Services Director

Guests

Dale Langehennig – Texas Preferred Insurance

I. Call to Order, Roll Call, Recognition of Guests, and Prayer

Cory Pittman called the meeting to order at 5:00 p.m. and offered the opening prayer. Rich Henkel called roll and recognized the attending guests.

II. Approval of Minutes

Minutes for February 18, 2025, Regular Monthly Session were presented. MOTION WAS MADE by Colby Leach to approve the minutes as presented, seconded by Whitney Jones, and carried.

III. Public Comment

No public comment was presented.

IV. Medical Staff Report

The medical staff report was presented by Ashley Morales.

V. Administrative/Financial Reports

Rich Henkel, Ashley Morales, and Jennifer Cox presented the administrative report. Jennifer Cox

presented the financial reports for Hemphill County Hospital District.

VI. New Business

DISCUSS, CONSIDER, AND, IF NECESSARY, TAKE ACTION ON: Policy and Procedure Updates for: Infection Control – Employee Screening and Immunization for Vaccine-Preventable Disease, Evaluating Employee for Tuberculosis, Hospital Volunteers and Consultants, The Employee Health Program, Infection Control – Hospital Response to Patients Suspected to Have Measles, Nursing – Heparin Protocol, VTE, and QA – Sentinel Event. No Change Forms – Exposure Control Plan, Respiratory Protection Plan, Water Management Plan, and Trauma. Ashley Morales presented Policy and Procedure Updates for: Infection Control – Employee Screening and Immunization for Vaccine-Preventable Disease, Evaluating Employee for Tuberculosis, Hospital Volunteers and Consultants, The Employee Health Program, Infection Control – Hospital Response to Patients Suspected to Have Measles, Nursing – Heparin Protocol, VTE, and QA – Sentinel Event. No Change Forms – Exposure Control Plan, Respiratory Protection Plan, Water Management Plan, and Trauma. MOTION WAS MADE by Colby Leach to approve the Hemphill County Hospital District Policy and Procedure Updates as presented, seconded by Whitney Jones, and carried.

DISCUSS, CONSIDER, AND, IF NECESSARY, TAKE ACTION ON: Hospital Bylaws – No Change. Rich Henkel presented Hospital Bylaws – No Change. MOTION WAS MADE by Colby Leach to approve Hospital Bylaws as presented, seconded by Whitney Jones, and carried.

DISCUSS, CONSIDER, AND, IF NECESSARY, TAKE ACTION ON: Insurance Bids: Auto, Cyber, General/Professional Liability, Property, BI/EE. Dale Langehennig presented Insurance Bids: Auto, Cyber, General/Professional Liability, BI/EE, and Rich Henkel presented the Property Insurance Bid. MOTION WAS MADE by Whitney Jones to approve Insurance Bids: Auto, Cyber, General/Professional Liability, Property, and BI/EE as presented, seconded by Sharon Carr, and carried.

DISCUSS, CONSIDER, AND, IF NECESSARY, TAKE ACTION ON: Business Continuity Plan. Rich Henkel, Alexandra Cipollone, and Ashley Morales presented the Business Continuity Plan. MOTION WAS MADE by Colby Leach to approve the Business Continuity Plan as presented, seconded by Whitney Jones, and carried.

DISCUSS, CONSIDER, AND, IF NECESSARY, TAKE ACTION ON: Generator Quote. Rich Henkel presented the Generator Quote. MOTION WAS MADE BY Sharon Carr to move forward with the Generator Quote and purchase as presented, matching the \$30,000 grant from ONEOK, Inc., seconded by Whitney Jones, and carried.

DISCUSS, CONSIDER, AND, IF NECESSARY, TAKE ACTION ON: Update on Grant Opportunities with Potential Direction. Rich Henkel presented the Update on Grant Opportunities with Potential Direction. MOTION WAS MADE by Whitney Jones to approve moving forward with Grant Opportunities with Potential Direction as presented, seconded by Colby Leach, and carried.

VII. Executive Session

Cory Pittman called the meeting into Executive Session at 6:39 p.m.

Pursuant to Section 161.032 of the Texas Health & Safety Code, regarding Quality Assurance/Performance Improvement Reports for Hemphill County Hospital District, Canadian Family Physicians, Harvester Family Medical Clinic, Hemphill County Hospital Home Health Agency, Hemphill County Hospice, Hemphill County Hospital District EMS, Mesa View Assisted Living, and Mesa View Senior Living by Coordinator.

VIII. Exit Executive Session

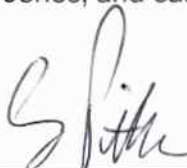
Cory Pittman called the meeting out of Executive Session at 7:25 p.m., MOTION WAS MADE by Colby Leach to come out of Executive Session, seconded by Whitney Jones, and carried.

DISCUSS, CONSIDER, AND, IF NECESSARY, TAKE ACTION ON: Quality Assurance/Performance Improvement Reports for Hemphill County Hospital District, Canadian Family Physicians, Harvester Family Medical Clinic, Hemphill County Hospital Home Health Agency, Hemphill County Hospice, Hemphill County Hospital District EMS, Mesa View Assisted Living, and Mesa View Senior Living. MOTION WAS MADE by Colby Leach to approve the Quality Assurance/Performance Improvement Reports, seconded by Whitney Jones, and carried.

IX. Adjournment

There being no further business, the meeting was adjourned at 7:26p.m., MOTION WAS MADE by Colby Leach to adjourn, seconded by Whitney Jones, and carried.

April 15, 2025
Date Approved



Cory Pittman, Board of Directors President



Rich Henkel, Interim Board Secretary