

Board of Directors Meeting

May 17, 2022

Members

Cory Pittman, Board President
Sharon Carr, Board Vice-President
Christy Francis, CEO and Board Secretary
Karen Gullett,
Jesse Hanes

Administration

Rich Henkel, Chief Administrative Officer
Kelsey Haley, Chief Administrative Officer
Jennifer Cox, Chief Finance Officer, Thomas & Thomas Financial Management Services

Directors and Coordinators

David Troublefield, HR Director
Paula Waters, Director of Nursing
Lori Jack, Marketing
Leticia Longoria, PFS Director
Katelyn Booze, RHC Director
Terrell Thomas, MVSL Director
Amber Harrison, Central Supply
Shelby Schwerzenbach, Assistant Director of Nursing Quality Informatics
Melissa Bundy, Business Development
Pam Guillen

Guests

Cathy Ricketts, Canadian Record

I. Call to Order

Cory Pittman called the meeting to order at 5:03 P.M. and offered the opening Prayer.

II. Approval of Minutes

Minutes from March 15th and May 3rd were presented. MOTION MADE by Sharon Carr to approve as presented, seconded by Jesse Hanes and carried.

III. Public Comment

No public comment.

IV. Medical Staff Reports

Christy Francis presented March's Medical Staff report. See attached.

V. Administrative/Financial Reports

HEMPHILL COUNTY HOSPITAL DISTRICT ADMINISTRATIVE/FINANCIAL REPORTS-

Jennifer Cox presented the District financial report. Christy stated landscaping should begin at MVSL by the middle of June.

VI. UPDATE ON NEW SERVICE LINE HOPE AWAKENED COUNSELING

Christy stated overall Hope Awakened Counseling is moving along well. Three issues the clinic is facing is delay in credentialing processing time with insurance companies, licensing, and Anna Needham is oversight for the student counselors. Her time is limited due to the oversight process. Christy stated last year there were three school contracts executed. The school contracts are in process of renewing with Hope Awakened Counseling. No action taken. Informational update only.

VII. Old Business

VIII. New Business

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Statement of Officers, Oath of Office, and Statement of Confidentiality for Karen Gullett and Sharon Carr–

Christy issued the statement of officers, oath of office, and statement of confidentiality for Karen Gullett and Sharon Carr. No action required.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Election of Board of Director Officers and Committee Assignments- MOTION WAS MADE BY Sharon Carr to elect Cory Pittman as board president, seconded by Karen Gullett and carried. MOTION WAS MADE BY Karen Gullett to elect Sharon Carr as Vice President, seconded by Jesse Hanes and carried. MOTION WAS MADE BY Sharon Carr to elect Christy Francis as Board Secretary, seconded by Karen Gullett and carried. Finance Committee Assignments were nominated to Karen Gullett and Sharon Carr. Jesse Hanes will be the alternate. A building committee was created, and board members, Jesse Hanes and Colby Leach were nominated. Cory Pittman assigned as alternate.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Hemphill County Hospital District Director & Officer Insurance Policy Renewal- Christy Francis stated the renewal premium at \$18,388; the previous year the premium was \$16,638. MOTION WAS MADE BY Sharon Carr, seconded by Colby Leach and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Memorandum of Understanding for Sale of Canadian Apartment Property- Christy Francis stated this is to clarify what the ownership percentages are for the taxing entities for the property known as "Canadian Apartments". Once the property sales, the payment will be divided according to ownership percentage. A public auction will take place at a future date in August 2022. MOTION WAS MADE BY Jesse Hanes, seconded by Karen Gullett and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Policy and Procedures for Hemphill County EMS, Gray County EMS, Human Resources, Social Services, MVSL Infection Control – Christy Francis reviewed the policies and procedures. MOTION WAS MADE BY Colby Leach, seconded by Sharon Carr and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Provider Reappointment, Credentialing, and Privileges for Dr. George Cook, M.D., Dr. Cody Culwell, M.D., Dr. Anna Isaacs, M.D., Dr. Valerie Verbi, M.D., Dr. William Isaacs, M.D., Dr. Rick Siewert, D.O, Dr. Gary Frederick, M.D., Dr. Seth Cook, M.D., Morgan Rader, FNP-C, Tasha Butler, FNP-C – Christy Francis reviewed the packets for the providers. All providers were approved by Medical

Staff Committee. MOTION WAS MADE BY Karen Gullett to approve as presented, seconded by Sharon Carr and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: HCH Bylaws – Christy stated no changes are presented for the HCH Bylaws. Karen Gullett noted an update is needed in Section 4.2 “plan to plant” error . MOTION WAS MADE BY Colby Leach seconded by Karen Gullett and carried.

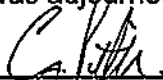
IX. EXECUTIVE SESSION

Pursuant to Section 161.032 of the Texas Health & Safety Code, regarding Quality Assurance/Performance Improvement reports for Hemphill County Hospital, Canadian Family Physicians, Harvester Family Medical Clinic, Hemphill County Hospital Home Health Agency, Hemphill County Hospice, Hemphill County EMS, Gray County EMS, Mesa View Senior Living, and Mesa View Assisted Living by Coordinator. Entered into Executive session at 6:42 PM.

- A) **DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Quality Assurance/ Performance Improvement Reports by Coordinator-** MOTION TO COME OUT OF EXECUTIVE SESSION AT 6:55 by Sharon Carr, seconded by Karen Gullett and carried. MOTION WAS MADE BY Sharon Carr to approve the Quality Assurance/Performance Improvement Reports as presented, seconded by Karen Gullett and carried.
- B) **Pursuant to Section 551.071 of the Texas Government Code to Deliberate Matters And Consult With Its Attorney Regarding Pending Litigation.** - Entered into Executive Session at 6:55P.M. Out of Executive session at 7:26 P.M. No action taken.

Adjournment

There being no further business, the meeting was adjourned at 7:26 P.M.


Cory Pittman, President


Christy Francis, Secretary

05-17-2022

Date Approved