

Board of Directors Meeting

May 21, 2024

Members

Sharon Carr, Board Vice-President
Colby Leach, Board Member
Karen Gullett, Board Member
Whitney Jones, Board Member

Administration

Kelsey Haley, Chief Executive Officer
Rich Henkel, Chief Administrative Officer
Jennifer Cox, Chief Financial Officer, Thomas & Thomas Financial Management Services

Directors and Coordinators

Shelby Schwerzenbach, QA and Assistant Director of Nursing
Audra McComas, MVSL Administrator

Joined via Teams

Kristin Mauldin, Business Development
Lori Jack, Marketing Director
Deona Fisk, Sleep Disorders Center Coordinator
Heather Milburn, Laboratory Manager - Interim
Paula Waters, Director of Nursing
Katelyn Booze, RHC Practice Manager
Leticia Longoria, Patient Financial Services Director

Guests

Rita Thompson
Dale Langehennig, Texas Preferred Insurance

I. Call to Order, Roll Call, Recognition of Guests, and Prayer

Sharon Carr called the meeting to order at 5:01 p.m. and offered the opening Prayer. Kelsey Haley called roll and recognized attending guests.

II. Approval of Minutes

Minutes for the April 09, 2024, regular session meeting was presented. MOTION WAS MADE by Colby Leach to approve minutes as presented, seconded by Whitney Jones, and carried.

III. Public Comment

Rita Thompson made a public comment regarding EMS services in the Higgins Lipscomb Hospital District service area.

IV. Medical Staff Report

Kelsey Haley presented the Medical Staff Report.

V. Administrative/Financial Reports

Jennifer Cox presented the financial report for Hemphill County Hospital District. Kelsey discussed administrative updates including the following: moving to "HCHD EMS" for all locations for marketing and branding purposes, air med payroll deduction offering as an employee benefit, RNEC program and leased space update, 2024 tax base estimate update, exploring Health Connect program, Christy's retirement party June 28th, and board conflict of interest statements provided.

VI. Old Business

No old business.

VII. New Business

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Canvas Votes: 2024 board election canvassed votes were presented to the board. MOTION WAS MADE by Whitney Jones to approve the canvassed votes as presented, seconded by Colby Leach, and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Statement of Officer, Oath of Office, and Statement of Confidentiality for Karen Gullett and Sharon Carr were administered by Kelsey.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Election of Board of Director Officers and Committee Assignments: Kelsey and Board Members discussed and took action on the Election of Board of Director Officers and Committee Assignments and nominated as follows: Cory Pittman as President, Sharon Carr as Vice- President, Kelsey Haley as Board Secretary. Sharon Carr and Karen Gullett for Finance Committee, Cory Pittman and Colby Leach for Building Committee, Sharon Carr and Karen Gullett for QA Committee, and Karen Gullett for Compliance Committee. MOTION WAS MADE by Colby Leach to approve the Election of Board of Director Officers and Committee Assignments as nominated, seconded by Whitney Jones, and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Order of the General Election on May 3, 2025: Kelsey presented the Order of the General Election on May 3, 2025. MOTION WAS MADE by Whitney Jones to approve the Order of the General Election for May 3, 2025, seconded by Colby Leach, and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Policy and Procedure Update was presented by Kelsey for the HR – Certification Policy. MOTION WAS MADE by Colby Leach to approve the HR – Certification Policy and Procedure update as presented, seconded by Whitney Jones, and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Hemphill County Hospital District Director & Officer Insurance Policy Renewal: Dale Langehennig presented that the renewal of the Hemphill County Hospital District Director & Officer Insurance Policy was still with underwriting, but no major changes were expected. MOTION WAS MADE by Colby Leach to approve the renewal of the Hemphill County Hospital District Director & Officer Insurance Policy, if the quote was within a close range, the CEO has the discretion to proceed with the renewal, seconded by Whitney Jones, and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Hospital Bylaws: Kelsey reported on changes to Hospital Bylaws regarding verbiage recommended by legal: *2.5 Annual and Regular Meetings* that "annual" to be removed, *2.10 Orientation of Directors* that board

members are requested to participate in a trustee seminar or workshop every other year, 9.1 *Indigent Care* section be removed, 11.1 *Amendments* that at least 3 board members are needed to amend bylaws, quorum is needed, is already mentioned, 15.3 *Telephone Conference Call* allows calls with board in an emergency or public necessity, and 15.4 *Videoconference Call* allows Board members to join via videoconference with full microphone and video capabilities for the duration of the meeting, if a quorum is present on site. MOTION WAS MADE by Colby Leach to approve the changes to the Hospital Bylaws as presented, seconded by Whitney Jones, and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Appraisal District Budget: Kelsey presented the Appraisal Districts Budget. MOTION WAS MADE by Whitney Jones to approve the Appraisal Districts Budget as submitted, seconded by Karen Gullett, and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Update on Grant Opportunities with Potential Direction: Kelsey reported on updates on grant opportunities: CIP for PT move, Behavioral Health Program with Canadian ISD through Amarillo Area Foundation (received), Geico Foundation for scholarship funds (rejected), trauma mannequins for EMS, and RNEC program. MOTION WAS MADE by Whitney Jones to approve moving forward with grant opportunities as presented, seconded by Colby Leach, and carried.

VIII. Executive Session

Pursuant to Section 161.032 of the Texas Health & Safety Code, regarding Quality Assurance/Performance Improvement Reports for Hemphill County Hospital District, Canadian Family Physicians, Harvester Family Medical Clinic, Hemphill County Hospital Home Health Agency, Hemphill County Hospice, Hemphill County EMS, Gray County EMS, Mesa View Assisted Living, and Mesa View Senior Living by Coordinator.

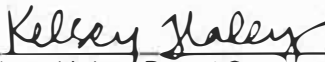
DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Quality Assurance/Performance Improvement Reports for Hemphill County Hospital District, Canadian Family Physicians, Harvester Family Medical Clinic, Hemphill County Hospital Home Health Agency, Hemphill County Hospice, Hemphill County EMS, Gray County EMS, Mesa View Assisted Living, and Mesa View Senior Living: — MOTION WAS MADE by Whitney Jones to approve the Quality Assurance/Performance Improvement Reports, seconded by Colby Leach, and carried.

IX. Adjournment

There being no further business, the meeting was adjourned at 6:48 p.m., MOTION WAS MADE by Colby Leach to adjourn, seconded by Whitney Jones, and carried.



Cory Pittman, Board President



Kelsey Haley, Board Secretary

June 18, 2024
Date Approved