

Board of Directors Meeting

June 20, 2022

Members

Cory Pittman, Board President
Sharon Carr, Board Vice-President
Christy Francis, CEO and Board Secretary
Karen Gullett
Jesse Hanes
Colby Leach

Administration

Rich Henkel, Chief Administrative Officer
Kelsey Haley, Chief Administrative Officer
Jennifer Cox, Chief Finance Officer, Thomas & Thomas Financial Management Services

Directors and Coordinators

Melissa Eagan, Executive Assistant
Sondra Hill, MVAL Director
Terrell Thomas, MVSL Director
Melissa Bundy, Business Development
Ashley Morales, Home Health & Hospice Director
David Troublefield, HR Director
Jacob Clifton, Gray County EMS Director
Leticia Longoria, PFS Director
Shelby Schwerzenbach, Assistant DON
Lori Jack, Marketing
Paula Waters, DON
Katelyn Booze, Clinic Manager
Amber Harrison, CS Director

Guests

Cathy Ricketts, Canadian Record

I. Call to Order

Cory Pittman called the meeting to order at 5:04 P.M. and offered the opening Prayer.

II. Approval of Minutes

Minutes from May 17, 2022 were presented. MOTION MADE by Jesse Hanes to approve as presented, seconded by Karen Gullett and carried.

III. Public Comment

No public comment.

IV. Medical Staff Reports

Christy Francis presented May Medical Staff report. See attached.

V. Administrative/Financial Reports

HEMPHILL COUNTY HOSPITAL DISTRICT ADMINISTRATIVE/FINANCIAL REPORTS-

Jennifer Cox presented the district financial report. Christy stated landscaping at MVSL is now underway. The retention pond is expected to be drained and sod will be installed in the inner courtyard on Friday. Christy reported that MVAL bus was involved in an accident with no injuries. Christy also reported that a new time system is being researched with hope to implement it soon. It would provide a significant savings for the district and give the ability to track time and process payroll all within one system. The board members were informed that the Board Retreat is scheduled for September 23rd and September 24th.

VI. Old Business

VII. New Business

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Policy and Procedure Updates for Home Health, Infection Control, EMS Promotional Process, COVID-19

Policies – Rich Henkel reviewed the policies and procedures updates. **MOTION WAS MADE BY Colby Leach to approve as presented, seconded by Sharon Carr and carried.**

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Appointment, Credentialing, and Privileges for High Plains Radiological Association Provider Cameron Manchester, MD – Christy stated Dr. Manchester is joining the High Plains Radiology company on July 1, 2022. Dr. Manchester will be on the roster of providers who read our radiological reports. **MOTION WAS MADE BY Karen Gullett to approve as presented, seconded by Jesse Hanes and carried.**

VIII. EXECUTIVE SESSION

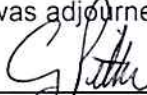
Pursuant to Section 161.032 of the Texas Health & Safety Code, regarding Quality Assurance/Performance Improvement reports for Hemphill County Hospital, Canadian Family Physicians, Harvester Family Medical Clinic, Hemphill County Hospital Home Health Agency, Hemphill County Hospice, Hemphill County EMS, Gray County EMS, Mesa View Senior Living, and Mesa View Assisted Living by Coordinator. Entered Executive session at 5:46PM.

- A) DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Quality Assurance/ Performance Improvement Reports by Coordinator- MOTION TO COME OUT OF EXECUTIVE SESSION AT 6:00 by Sharon Carr, seconded by Colby leach and carried. MOTION WAS MADE BY Karen Gullett to approve the Quality Assurance/Performance Improvement Reports as presented, seconded by Jesse Hanes and carried.**
- B) Pursuant to Section 551.074 of the Texas Government Code, This Session to Consider Annual Evaluation of Hospital Administrator- Entered Executive Session at 6:02PM.**
- C) Reconvene To Take Action on Items Discussed in Executive Session- Out of Executive session at 7:50PM. MOTION WAS MADE BY Colby Leach for a 5% increase in CEO salary, seconded by Sharon Carr and carried. MOTION WAS**

MADE BY Sharon Carr to approve a 500-hour PTO cap for CEO, seconded by Karen Gullett, opposed by Jesse Hanes, motion carried to approve.

Adjournment

There being no further business, the meeting was adjourned at 7:55 P.M.



Cory Pittman, President



Christy Francis, Secretary

7/19/22 Date Approved