

Board of Directors Meeting

September 17, 2024

Board Members

Sharon Carr – Board Vice-President
Karen Gullett – Board Member
Colby Leach – Board Member
Whitney Jones – Board Member

Administration

Kelsey Haley – Chief Executive Officer
Rich Henkel – Chief Administrative Officer
Jennifer Cox – Chief Financial Officer, Thomas & Thomas Financial Management Services
Ashley Morales – Chief Nursing Officer

Directors and Coordinators

Alexandra Cipollone – Executive Administrative Assistant
Deona Fisk – Sleep Disorders Center Coordinator
Emorie Beattie – Home Care Services Clinical Manager
Katelyn Booze – Clinic Director (CFP, HFMC, HAC)
Kristin Mauldin – Business Development Coordinator/Grant Writer
Leticia Longoria – Patient Financial Services Director
Paula Waters – Director of Nursing
Shelby Schwerzenbach – Assistant Director of Nursing/Informatics Nurse (QA)

Joined via Teams

Audra McComas – Mesa View Senior Living Administrator
Dakota McWhorter – Hemphill County Hospital District EMS Shift Commander
Gaby Flores – ER Registration Coordinator
Heather Milburn – Laboratory Manager – Interim
Jacob Clifton – Hemphill County Hospital District EMS Director
Kenleigh Kinnison – Harvester Family Medical Clinic Coordinator
Lori Jack – Marketing Editor and Branding Specialist
Melissa Eagan – Human Resources Director
Vanessa Gonzales – Dietary Director/Environmental Services Director

I. Call to Order, Roll Call, Recognition of Guests, and Prayer

Sharon Carr called the meeting to order at 5:00 p.m. and offered the opening Prayer. Kelsey Haley called roll and recognized the attending guests.

II. Approval of Minutes

Minutes for the August 20, 2024 Regular Monthly Session, September 4, 2024 Board Hearing Minutes, and September 4, 2024 Called Session minutes were presented. MOTION WAS MADE by Colby Leach to approve minutes as presented, seconded by Karen Gullett, and carried.

III. Public Comment

No public comment was presented.

IV. Medical Staff Report

Medical Staff Report was presented by Ashley Morales and Kelsey Haley.

V. Administrative/Financial Reports

Jennifer Cox presented the financial report for Hemphill County Hospital District. Kelsey Haley presented the administrative report.

VI. New Business

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Dr. Bass credentialing.

Kelsey Haley presented Dr. Bass for re-credentialing. MOTION WAS MADE by Colby Leach to approve Dr. Bass credentialing, seconded by Whitney Jones and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Policy and Procedure Updates for HCHD – Records Retention Policy, Disaster Policies – No Change Form, Hemphill County Maintenance – No Change Form, IT/HIM - Policy and Procedure Manual, Infection Control – HCH Response to COVID-19, Lab – On-Call Dress Code, Sleep Disorders Center – Sleep Policy Manual were presented by Kelsey Haley and Ashley Morales. MOTION WAS MADE by Karen Gullett to approve the Policy and Procedure updates as presented, seconded by Whitney Jones, and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Update on Grant Opportunities with Potential Direction. Kelsey Haley presented the update on Grant Opportunities with Potential Direction. MOTION WAS MADE by Colby Leach to approve moving forward with Grant Opportunities as presented, seconded by Whitney Jones, and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Bonus Structure was presented by Kelsey Haley. MOTION WAS MADE by Karen Gullett to approve the bonus structure as presented, seconded by Whitney Jones, and carried.

VII. Executive Session

Sharon Carr called Executive Session to order at 5:58 p.m.

Pursuant to Section 161.032 of the Texas Health & Safety Code, regarding Quality Assurance/Performance Improvement Reports for Hemphill County Hospital District, Canadian Family Physicians, Harvester Family Medical Clinic, Hemphill County Hospital Home Health Agency, Hemphill County Hospice, Hemphill County Hospital District EMS, Mesa View Assisted Living, and Mesa View Senior Living by Coordinator.

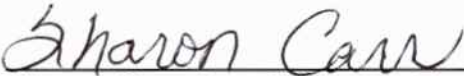
VIII. Exit Executive Session

Sharon Carr called the meeting out of Executive Session at 6:33 p.m., MOTION WAS MADE by Whitney Jones to come out of Executive Session, seconded by Colby Leach, and carried.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Quality Assurance/Performance Improvement Reports for Hemphill County Hospital District, Canadian Family Physicians, Harvester Family Medical Clinic, Hemphill County Hospital Home Health Agency, Hemphill County Hospice, Hemphill County Hospital District EMS, Mesa View Assisted Living, and Mesa View Senior Living — MOTION WAS MADE by Whitney Jones to approve the Quality Assurance/Performance Improvement Reports, seconded by Colby Leach, and carried.

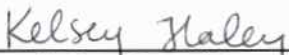
IX. Adjournment

There being no further business, the meeting was adjourned at 6:34 p.m., MOTION WAS MADE by Karen Gullett to adjourn, seconded by Whitney Jones, and carried.



Sharon Carr, Board Vice-President

October 15, 2024
Date Approved



Kelsey Haley, Board Secretary