

Board of Directors Meeting

September 19, 2023

Members

Cory Pittman, Board President
Christy Francis, CEO, and Board Secretary
Sharon Carr, Board Vice-President
Colby Leach, Board Member
Karen Gullett, Board Member

Administration

Kelsey Haley, Chief Administrative Officer
Rich Henkel, Chief Administrative Officer
Melissa Bundy, Director of Operations
Melissa Eagan, Human Resources
Jennifer Cox, Chief Financial Officer, Thomas & Thomas Financial Management Services (Teams)

Directors and Coordinators

Sondra Hill, Mesa View Assisted Living Director
Shelby Schwerzenbach, QA and ADON
Tina Godino, Mesa View Senior Living and How Awakened Counseling
Ashley Morales, Mesa View Senior Living

Joined via Teams

Paula Waters, DON
Jacob Clifton, Gray County EMS
Lori Jack, Marketing
Katelyn Booze, Clinic Manager
Leticia Longoria, PFS
Meagan Burns, HFMC
Gaby Flores, Admissions
Amber Harrison, Central Supply
Rhonda McKanna, Infection Control

Guests

Alexandra Cipollone, Executive Administrative Assistant

I. Call to Order

Cory Pittman called the meeting to order at 5:00 p.m. and offered the opening Prayer.

II. Approval of Minutes

Minutes for August 24, 2023, regularly scheduled meeting were presented. MOTION WAS MADE by Sharon Carr to approve as presented, seconded by Colby Leach, and carried.

III. Public Comment

No public comment.

IV. Medical Staff Reports

Christy Francis gave the Medical Staff Report.

V. Administrative/Financial Reports

Jennifer Cox presented the Hemphill County Hospital District financial report.

Christy Francis presented the Administrative Reports. Christy discussed SOWT and the fact that it will be ending in October. Christy informed the board about the Life Safety Code Survey on September 20, 2023, for our decertification of beds for critical access. Christy also reported that when the hospital had its regular inspection the hospital had been written up for a missing 2-hour fire wall from the new clinic construction. The quote on the construction for that fire wall is \$73,000. Karen asked if the physicians had asked for a raise in the budget. Christy confirmed that they had. Cory asked if there were any other questions or comments. There were none.

VI. Old Business

No old business.

VII. New Business

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Policy and Procedure Updates for Maintenance, Disaster, Safety, Case Management, Medical Staff Evaluation Process, and EMS in the ER. Kelsey Haley clarified that pain management document was revised to address conscious sedation, before and after pain assessment based on comments on DNV survey. Karen Gullet made the motion to pass all policy and procedure updates for Maintenance, Disaster, Safety, Case Management, Medical Staff Evaluation Process, and EMS in the ER, seconded by Sharon Carr, motion passed.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Governing Board Staggered Four-Year Terms.

Christy Francis discussed new legislation on board terms and that she is working with Trent to see what those changes mean for the board and what it looks like with the number of board members and years of terms options. Sharon Carr discussed four-year terms and that expectations need to be clear to potential and existing board members. Christy read legislation as defined from this legislative session and needs to clarify with Trent. Further discussion and clarification are needed on this agenda item. No action taken.

Pursuant to Section 161.032 of the Texas Health & Safety Code, regarding Quality Assurance/Performance Improvement Reports for Hemphill County Hospital, Canadian Family Physicians, Harvester Family Medical Clinic, Hemphill County Hospital Home Health Agency, Hemphill County Hospice, Hemphill County EMS, Gray County EMS, Mesa View Assisted Living, and Mesa View Senior Living by Coordinator.

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Quality Assurance/Performance Improvement Reports for Hemphill County Hospital, Canadian Family Physicians, Harvester Family Medical Clinic, Hemphill County Hospital Home Health Agency, Hemphill County Hospice, Hemphill County EMS, Gray County EMS, Mesa View Assisted Living, and Mesa View Senior Living by Coordinator — MOTION WAS MADE by

Sharon Carr to approve the Quality Assurance/Performance Improvement Reports as presented, seconded by Colby Leach, and carried.

Adjournment

There being no further business, the meeting was adjourned at 6:33 p.m., MOTION WAS MADE by Colby Leach, seconded by Karen Gullet, and carried.



Cory Pittman, Board President



Christy Francis, Board Secretary

October 24, 2023

Date Approved

