

Board of Directors Meeting

November 15, 2022

Members

Cory Pittman, Board President
Sharon Carr, Board Vice-President
Christy Francis, CEO and Board Secretary
Colby Leach
Karen Gullett
Jesse Hanes (joined on TEAMS)

Administration

Christy Francis, Chief Executive Officer
Rich Henkel, Chief Administrative Officer
Kelsey Haley, Chief Administrative Officer
Jennifer Cox, Chief Finance Officer, Thomas & Thomas Financial Management Services (joined by TEAMS)
Melissa Bundy, Director of Operations

Directors and Coordinators

Charlotte Krodle, Executive Assistant
Katelyn Booze, RHC Clinic Director
Paula Jo Waters, DON
Shelby Schwerzenbach, Assistant DON

Online

Sondra Hill, MVAL Director
Jacob Clifton, Director of Gray Co. EMS
Amber Harrison, Materials Management Director
Melissa Eagan, Human Resources
Denise Kidd, Pharmacy Director

Guests

Cathy Ricketts, Canadian Record (joined by TEAMS)

I. Call to Order

Cory Pittman called the meeting to order at 5:01 P.M. and offered the opening Prayer.

II. Approval of Minutes

Minutes for October 18, 2022, were presented. MOTION MADE BY Colby Leach to approve as presented, seconded by Sharon Carr and carried.

III. Public Comment

No public comment.

IV. Medical Staff Reports

Christy Francis presented the November Medical Staff report. See attached.

V. Administrative/Financial Reports

HEMPHILL COUNTY HOSPITAL DISTRICT ADMINISTRATIVE/FINANCIAL REPORTS-

Jennifer Cox presented the district financial report. Christy updated the board on the garage sale at Edward Abraham nursing home. Christy also stated that a settlement payment to U.C. estimated about \$64,000.00. Christy also stated that the hospital did purchase a hematology analyzer that was budgeted for. Christy also mentioned that Life Safety Code surveyed the building and found that there needs to be a two-hour firewall between the clinic and hospital. Repairs are not expected to be done immediately. Christy also stated that the G.I. equipment was purchased that was budgeted for that will bring everything up to date per regulations. Christy also mentioned that a grant was issued to Meals on Wheels for \$20,000.00 that will go to help offset the cost of food. Rich Henkel stated that EMS was going to keep the wrecked ambulance and should be receiving a check from the insurance company for \$209,000.00. Rich also stated that it will be towed to Dallas to receive a new chassis for the amount of \$168,000.00 that will include the tow fee.

VI. Old Business

VII. New Business

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Policy and Procedures Updates for: Public Comment, District Clinics, Pharmacy, Gray County EMS, COVID Mask Policy, and Stroke Protocol – Public Comment was tabled. Christy Francis reviewed the policies and procedure updates on District Clinics and Pharmacy. Rich Henkel reviewed the policies and procedures for Gray County EMS and COVID Mask Policy. Rich Henkel also reviewed the COVID Mask policy and procedure. Kelsey Haley reviewed the Stroke protocols updates. **MOTION WAS MADE BY Karen Gullett to approve as presented, seconded by Colby Leach.**

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Appointment, Credentialing, and Privileges for Southwest Medical Associate Locum Provider Dr. Toscano – Christy stated Dr. Toscano will cover the Thanksgiving holiday but will not be available for Christmas. **MOTION WAS MADE BY Sharon Carr to approve as presented, seconded by Karen Gullett.**

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Purchase of Immunoassay Analyzer \$25,000.00 - Rich Henkel reviewed the functions of the new device and availability of what it could offer. Rich also stated that it was not budgeted for. Christy mentioned that it was discussed in Med Staff meeting and doctors are very interested in getting lab results day of rather than waiting for LabCorp. Jennifer stated that the machine was on the capital budget for approval. **MOTION WAS MADE BY Karen Gullett to approve as presented, seconded by Colby Leach, and carried.**

DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: 27th pay Period – Jennifer Cox stated the \$66,918.01 is roughly \$18,000.00 more than what was decided last year due to an increase in wages from last year. See attached. **MOTION WAS MADE BY Karen Gullett to approve as presented, seconded by Colby Leach, and carried to approve.**

VII. EXECUTIVE SESSION

Pursuant to Section 161.032 of the Texas Health & Safety Code, regarding Quality Assurance/Performance Improvement reports for Hemphill County Hospital, Canadian Family Physicians, Harvester Family Medical Clinic, Hemphill County Hospital Home Health Agency, Hemphill County Hospice, Hemphill County EMS, Gray County EMS,

Mesa View Senior Living, and Mesa View Assisted Living by Coordinator. Entered Executive session at 5:54 P.M.

A.) DISCUSS, CONSIDER AND, IF NECESSARY, TAKE ACTION ON: Quality Assurance/Performance Improvement Reports by Coordinators – MOTION TO COME OUT OF EXECUTIVE SESSION AT 5:53 by Sharron Carr, seconded by Colby Leach and carried. MOTION WAS MADE BY Colby Leach to approve the Quality Assurance/Performance Improvement Reports as presented, seconded by Karen Gullett and carried.

Adjournment

There being no further business, the meeting was adjourned at 5:54 P.M.

Cory Pittman, President



Christy Francis, Secretary



12-20-22

Date Approved