

Board of Directors Meeting

September 16, 2025

Board Members

Sharon Carr – Board of Directors Vice-President

Karen Gullett – Board of Directors

Whitney Jones – Board of Directors

Administration

Kelsey Haley – Chief Executive Officer

Jennifer Cox – Chief Financial Officer, Thomas & Thomas Financial Management Services

Rich Henkel – Chief Administrative Officer (Via Teams)

Ashley Morales – Chief Nursing Officer

David Godino – Chief Operating Officer (Via Teams)

Directors and Coordinators

Shannon Morris – Executive Administrative Assistant

Samantha Conner - Rehabilitation & Therapy Services Director

Shelby Schwerzenbach – Assistant Director of Nursing/Informatics Nurse (QA)

Joined via Teams

Leticia Longoria – Patient Financial Services Director

Deona Fisk – Sleep Disorders Center Coordinator

Lori Jack – Marketing Editor and Branding Specialist

Paula Jo Waters – Director of Nursing

Kristin Mauldin – Director of Talent and Strategic Development/Grant Writer

I. Call to Order, Roll Call, Recognition of Guests, and Prayer

Sharon Carr called the meeting to order at 5:00 p.m. and offered the opening prayer. Kelsey Haley called roll. There were no guests present.

II. Approval of Minutes

Minutes for August 19, 2025, Regular Monthly Session, September 2, 2025, Called Session – Public Hearing, and September 2, 2025, Called Session were presented. MOTION WAS MADE by Whitney Jones to approve the minutes as presented, seconded by Karen Gullett, and carried.

III. Public Comment

No public comment was made.

IV. Medical Staff Report

The medical staff report was presented by Kelsey Haley.

V. Administrative/Financial Reports

Jennifer Cox presented the financial reports for Hemphill County Hospital District. The administrative report was presented by Kelsey Haley: The Health Fair is scheduled for Wednesday, September 24th from 10:00 a.m. – 2:00 p.m., and food trucks will be available on site. HCHD staff will be attending a Career

Fair at Canadian High School September 18th. Rich and Ashley will be at the Panhandle Regional Emergency Preparedness Conference tomorrow, September 17, presenting on wildfire evacuations (similar presentation that we completed at TORCH). They will be presenting to County Judges and officials, EMS Directors, and others, this event will also be combined with the RAC meeting. Today is National IT Professionals Day. We have two IT employees, Damon Greene and Nathan Bollman along with Collier Cook, a 2026 CHS Senior, who is participating in the HCHD/CISD Work Practicum Program. IT offices are being built in the Plant Ops building to prepare for the Rehabilitation & Therapy Services' construction and relocation. We are working with Dr. William Isaacs and the Plant Ops team to move the Home Care Services' staff to Hope Awakened Counseling in preparation for the R&TS' relocation. This week is National Environmental Services (EVS) week. When DNV was here, they were highly complementary to our clean facilities. Also, the EVS department has not had any turnover in the last five years, except for one employee retiring. In-house RHC billing started today, September 16th, - we are excited to have brought that back. All HCHD services are now being billed internally.

VI. New Business

DISCUSS, CONSIDER, AND, IF NECESSARY, TAKE ACTION ON: Pursuant to Section 2269.154 of Texas Governmental Code, Evaluation of Offeror's from Competitive Sealed Bid of Therapy Construction. Three bids were received, opened and read aloud publicly. No action taken.

DISCUSS, CONSIDER, AND, IF NECESSARY, TAKE ACTION ON: Renewal of Interlocal EMS Agreement with the City of Skellytown, Texas. MOTION WAS MADE by Whitney Jones to approve Renewal of Interlocal EMS Agreement with the City of Skellytown, Texas, seconded by Karen Gullett, and carried.

DISCUSS, CONSIDER, AND, IF NECESSARY, TAKE ACTION ON: Policy and Procedure Updates – Maintenance, Disaster, and Safety. MOTION WAS MADE by Karen Gullett to approve Policy and Procedure No Change Forms for Maintenance, Disaster, and Safety, seconded by Whitney Jones, and carried.

DISCUSS, CONSIDER, AND, IF NECESSARY, TAKE ACTION ON: Appointment, Credentialing, and Privileging for Radiology Provider with ImageCare Radiology, PLLC. MOTION WAS MADE by Karen Gullett to approve Appointment, Credentialing, and Privileging for Radiology Provider with ImageCare Radiology, PLLC, seconded by Whitney Jones, and carried.

DISCUSS, CONSIDER, AND, IF NECESSARY, TAKE ACTION ON: Hemphill County Hazard Mitigation Plan. MOTION WAS MADE by Whitney Jones to approve Hemphill County Hazard Mitigation Plan, seconded by Karen Gullett, and carried.

DISCUSS, CONSIDER, AND, IF NECESSARY, TAKE ACTION ON: Update on Grant Opportunities with Potential Direction. No new updates on Grant Opportunities.

VII. Executive Session

Sharon Carr called the meeting into Executive Session at 5:52 p.m.

Pursuant to Section 161.032 of the Texas Health & Safety Code, regarding Quality Assurance/Performance Improvement Reports for Hemphill County Hospital District, Canadian Family Physicians, Harvester Family Medical Clinic, Hemphill County Hospital Home Health Agency, Hemphill County Hospice, Hemphill County Hospital District EMS, Mesa View Assisted Living, and Mesa View Senior Living by Coordinator.

VIII. Exit Executive Session

Sharon Carr called the meeting out of Executive Session at 6:04 p.m., MOTION WAS MADE by Whitney Jones to come out of Executive Session, seconded by Karen Gullett, and carried.

DISCUSS, CONSIDER, AND, IF NECESSARY, TAKE ACTION ON: Quality Assurance/ Performance Improvement Reports by Coordinator. Shelby Schwerzenbach presented the Quality Assurance/Performance Improvement Reports by Coordinator. MOTION WAS MADE by Whitney Jones to approve the Quality Assurance/Performance Improvement Reports, seconded by Karen Gullett, and carried.

IX. Adjournment

There being no further business, the meeting was adjourned at 6:04 p.m., MOTION WAS MADE by Karen Gullett to adjourn, seconded by Whitney Jones, and carried.



Cory Pittman, Board of Directors President

October 21, 2025
Date Approved



Kelsey Haley, Board Secretary