# Board of Directors Meeting

**October 21, 2025**

**Board Members**
Cory Pittman – Board of Directors President
Sharon Carr – Board of Directors Vice-President
Karen Gullett – Board of Directors
Colby Leach – Board of Directors
Whitney Jones – Board of Directors

**Administration**
Kelsey Haley – Chief Executive Officer
Jennifer Cox – Chief Financial Officer, Thomas & Thomas Financial Management Services
Rich Henkel – Chief Administrative Officer
Ashley Morales – Chief Nursing Officer
David Godino – Chief Operating Officer

**Directors and Coordinators**
Shannon Morris – Executive Administrative Assistant
Samantha Conner – Rehabilitation & Therapy Services Director
Kristin Mauldin – Director of Talent and Strategic Development/Grant Writer
Mackenzie Hufstedler – Human Resources Coordinator
Katy Fredley – Therapy Services Support Specialist
Paula Waters – Director of Nursing

**Joined via Teams**
Deona Fisk – Sleep Disorders Center Coordinator
Lori Jack – Marketing Editor and Branding Specialist
Amber Harrison – Materials Management Coordinator
Letitia Longoria – Patient Financial Services Director

**Guests**
Ryli Morales – Speech Language Pathologist
Halie Prater – CNA
Ryan Young – Meridian Pulmonary Rehabilitation Services
Tom Futch – Meridian Pulmonary Rehabilitation Services

## I. Call to Order, Roll Call, Recognition of Guests, and Prayer

Cory Pittman called the meeting to order at 5:00 p.m. and offered the opening prayer. Kelsey Haley called roll. Guests present: Ryli Morales, Halie Prater, via Teams are Ryan Young and Tom Futch with Meridian Pulmonary Rehabilitation Services.

## II. Approval of Minutes

Minutes for September 16, 2025, Regular Monthly Session, were presented. MOTION WAS MADE by Karen Gullett to approve the minutes as presented, seconded by Whitney Jones, and carried.

## III. Public Comment

Public comment was made by Halie Prater

## IV. Medical Staff Report

The medical staff report was presented by Kelsey Haley.

## V. Administrative/Financial Reports

Jennifer Cox presented the financial reports for Hemphill County Hospital District. The administrative report was presented by Kelsey Haley: the flooring in the café and kitchen capital projects are completed, with only the cabinets remaining in progress. The columns at Independent Living and the Sleep Center have also been completed and look much improved. Paycom training is currently underway with strong participation. Manager meetings are scheduled for Wednesday and Thursday, with system go-live for clocking in on Monday and full implementation on November 1st. Minor questions and adjustments are being addressed. MVSL recently completed its annual survey, receiving only a few citations, most of which have already been corrected. Additionally, RN students began their clinicals during the survey week, and the first day went well.

## VI. New Business

DISCUSS, CONSIDER, AND, IF NECESSARY, TAKE ACTION ON: Meridian Pulmonary Rehab Services. MOTION WAS MADE by Whitney Jones to move forward with Meridian Pulmonary Rehab Services, seconded by Colby Leach, and carried.

DISCUSS, CONSIDER, AND, IF NECESSARY, TAKE ACTION ON: Review of Construction Company Evaluation Rubrics for Rehabilitation & Therapy Services Remodel. MOTION WAS MADE by Whitney Jones to approve the Review of Construction Company Evaluation Rubrics for Rehabilitation & Therapy Services Remodel and award HSB Services the bid, seconded by Karen Gullett, and carried.

DISCUSS, CONSIDER, AND, IF NECESSARY, TAKE ACTION ON: Policy and Procedure Updates: Swing Bed, Infection Control, Alternative Life Safety Measures, Pain Management, and Sliding Fee Schedule – Canadian Family Physicians and Harvester Family Medical Clinic. MOTION WAS MADE by Karen Gullett to approve Policy and Procedure Updates for Swing Bed, Infection Control, Alternative Life Safety Measures, Pain Management, and Sliding Fee Schedule – Canadian Family Physicians and Harvester Family Medical Clinic, seconded by Whitney Jones, and carried.

DISCUSS, CONSIDER, AND, IF NECESSARY, TAKE ACTION ON: Update of Credentialing Checklist. MOTION WAS MADE by Colby Leach to approve Update of Credentialing Checklist, seconded by Whitney Jones, and carried.

DISCUSS, CONSIDER, AND, IF NECESSARY, TAKE ACTION ON: Appointment, Credentialing, and Privileging for Radiology Provider with ImageCare Radiology, PLLC. MOTION WAS MADE by Whitney Jones to approve Appointment, Credentialing, and Privileging for Radiology Provider with ImageCare Radiology, PLLC., seconded by Colby Leach, and carried.

DISCUSS, CONSIDER, AND, IF NECESSARY, TAKE ACTION ON: Renewal Rates for Health Insurance. MOTION WAS MADE by Whitney Jones to approve Renewal Rates for Health Insurance, seconded by Karen Gullett, and carried.

DISCUSS, CONSIDER, AND, IF NECESSARY, TAKE ACTION ON: Update on Grant Opportunities with Potential Direction. MOTION WAS MADE by Whitney Jones to approve Update on Grant Opportunities with Potential Direction, seconded by Colby Leach, and carried.

**VII. Executive Session**

Cory Pittman called the meeting into Executive Session at 7:00 p.m.

a. **Pursuant to Section 161.032 of the Texas Health & Safety Code, regarding Quality Assurance/Performance Improvement Reports for Hemphill County Hospital District, Canadian Family Physicians, Harvester Family Medical Clinic, Hemphill County Hospital Home Health Agency, Hemphill County Hospice, Hemphill County Hospital District EMS, Mesa View Assisted Living, and Mesa View Senior Living by Coordinator.**

b. **Pursuant to Section 551.074 of the Texas Government Code, this Session to Consider Evaluation of Hospital Administrator.**

**VIII. Exit Executive Session**

Cory Pittman called the meeting out of Executive Session at 7:12 p.m., MOTION WAS MADE by Whitney Jones to come out of Executive Session, seconded by Karen Gullett, and carried.

**DISCUSS, CONSIDER, AND, IF NECESSARY, TAKE ACTION ON:** Quality Assurance/ Performance Improvement Reports by Coordinator. Shelby Schwerzenbach presented the Quality Assurance/Performance Improvement Reports by Coordinator. MOTION WAS MADE by Whitney Jones to approve the Quality Assurance/Performance Improvement Reports, seconded by Colby Leach, and carried.

**IX. Executive Session**

Cory Pittman called the meeting into Executive Session at 7:14 p.m.

**X. Exit Executive Session**

Cory Pittman called the meeting out of Executive Session at 8:35 p.m., MOTION WAS MADE by Whitney Jones to come out of Executive Session, seconded by Colby Leach, and carried.

**IX. Adjournment**

There being no further business, the meeting was adjourned at 8:36 p.m., MOTION WAS MADE by to adjourn, seconded by , and carried.

*Cory Pittman, Board of Directors President*

Kelsey Haley

November 18, 2025
*Date Approved*

*Kelsey Haley, Board Secretary*