

Board of Directors Meeting

November 21, 2025

Board Members

Cory Pittman – Board of Directors President
Sharon Carr – Board of Directors Vice-President
Karen Gullett – Board of Directors (via Teams)

Administration

Kelsey Haley – Chief Executive Officer
Jennifer Cox – Chief Financial Officer, Thomas & Thomas Financial Management Services (via Teams)
Rich Henkel – Chief Administration Officer (via Teams)

Directors and Coordinators

Shannon Morris – Executive Administrative Assistant
Kristin Mauldin – Business Development Coordinator/Grant Writer

Joined via Teams

Lori Jack – Marketing Editor and Branding Specialist
Deona Fisk – Sleep Disorders Center Coordinator
Heather Milburn – Laboratory Manager – Interim

I. Call to Order, Roll Call, and Prayer

Cory Pittman called the meeting to order at 5:00 p.m. and offered the opening prayer. Kelsey Haley called roll.

II. Public Comment

No public comment was presented.

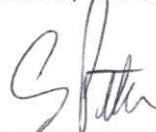
III. New Business

DISCUSS, CONSIDER, AND, IF NECESSARY, TAKE ACTION ON: 27th Pay Period, MOTION WAS MADE by Karen Gullett to approve the 27th Pay Period bonus at the rate of \$300 for full-time employees, \$150 for part-time employees, and \$50 for PRN employees or anyone hired after October 1, 2025. In addition, due to the high performance of the staff throughout FY 2025, an additional bonus (FY End Bonus) of the same amounts was approved. These two bonuses are to be processed and communicated to staff separately. The motion was seconded by Sharon Carr and carried.

BUDGET WORKSHOP

IV. Adjournment

There being no further business, the meeting was adjourned at 5:13 p.m., MOTION WAS MADE by Sharon Carr to adjourn, seconded by Karen Gullett, and carried.



Cory Pittman, Board of Directors President

December 16, 2025
Date Approved

Kelsey Haley
Kelsey Haley, Board Secretary